

Meeting Minutes
Katzie Elementary School
Parent Advisory Council
Thursday, January 9, 2014 at 7p.m.
Location: Library at Hazelgrove School

1. Meeting called to order by Heather McInnes, Co-President, at 7:00 p.m.
2. Welcome to all attendees by Heather McInnes.
3. Reports:

Treasurer's Report - Shawna Goodfellow

- Shawna Goodfellow presented the latest balance sheet to the parents. The last two hot lunches were very successful. We had a \$647.00 profit from the lunches (245.00 - Ming and Sing lunch and \$402.00 - Subway lunch)
- We have spent \$3,775.00 from our gaming account for all the items voted and agreed upon at the last meeting
- \$254.00 from the general account was spent on Christmas Hampers – we had decided on 2 hampers for \$500.00, but only one family was identified as being in need, and therefore we did only one hamper.
- Currently, our balance for both accounts sits at \$12,634.10 - \$8,773.00 in the gaming account and \$3,860 in the general account.
- Another \$800 from hot lunch orders for the winter session has just come in (not noted in current balance)
- We have also just received a \$1,000.00 donation from Hall Construction company (not noted in current balance)

Hot Lunch Report – Meg Smillie

- Online ordering for the winter session of hot lunch has been opened up – there are three lunches and the details have been given out in the last newsletter.
- To date we have already received 808 orders which is a total of \$5,369.25 in food sales. Our profit is approximately 34% of food sales.
- Meg reminded parents to please have all orders and payments in by the cut off dates and that there can be no cancellation of orders after the cut-off date.
- Parents making manual payments (cheque or cash payments) are requested to please include student's names, division number and the order number for proper allocation.
- On hot lunch days, parents are welcome to pick up their child's order during the lunch hour, if their child is away from school that day. However, we have no refrigerators and

no lunches can be kept overnight for anyone. Lunches not picked up by parents will be donated.

- We are always in need of volunteers to hand out lunches at both schools. Parents can sign up to volunteer online while ordering lunch or by emailing katziehotlunch@gmail.com . The Hot lunch committee will send out an email reminder before the date with details about time and location for volunteers to meet on hot lunch day.

Principal's Report – Ross Brennan

- **MOVE IN DATE:** The contractors have confirmed that **April 22, 2014** (The Tuesday after the Easter long weekend) will be our move-in date at the new school. The inside of the school will be ready for the students by that date – the outside will still need a few finishing touches but all students will report to the new school on **April 22, 2014**.
- All aspects of the new school are coming along nicely – about \$300 k of furniture has been ordered and will be delivered to our school.
- During the week leading up to the Easter long weekend, teachers will be moving supplies and setting up their classrooms – the school will arrange recreational activities for the children while the teachers are busy with setting up their classrooms.
- The last day of school before Spring Break, the children will take home a lot of their work and supplies and on the Thursday before Easter long weekend, the remaining books and supplies will be sent home in the children's backpacks to be brought to the new school on the Tuesday after Easter break.
- The parents were presented with a slide show of what the school will look like on the inside and the outside – a large part of the field outside will be close off for a year after we move in for the turf and seedlings to take root but the courtyard and basketball court and tether ball areas will be open.
- The empty rooms (not allocated as classrooms) as soon as you enter the school were discussed – this will be set up as a neighbourhood learning / community centre which will be utilized for a variety of purposes. More details will be sent out later in the year with a possibility of a survey for those living in the community of what we would like to have in those spaces. As of now, the only confirmed program in those rooms is the before and after school care centre.

- The projected growth over the next few years was also given – we are expecting our school to be at 580 students for September, 2014 and all the way up 850 students by the year 2017.
- At the next meeting in February, Ross will be talking about home-school communication and how to better understand what your child is bringing home.

Fundraising Report – Heather McInnes and Ashley Bunting

- Heather announced that the grand opening event for Katzie school will be called **Community Barbeque in the Park** – it is not a fun fair, rather it is a picnic where the neighbourhood is invited to bring their blankets, enjoy a barbeque, with some live music in the park, and come see what Katzie looks like and what we're hoping to do with the school.
- In the next month or so, more information will be sent home with the children – food order cards will be sent home, so that families can pre-order food and after that raffle books will be sent home.
- This event is more an evening for families to come out and see the school – as far as possible, we are trying to keep a lot of the activities for that evening as either free or by donation. Food, raffle tickets and 50-50 tickets will be the main items for purchase. Some of the activities planned are a scavenger hunt with the children leading the adults through the school, bouncy castles, a bake sale, live music with a possible talent show by the Katzie students, face painting by the high school students, fire truck / police car display, performance by the Katzie tribe and a tae-kwon do demonstration. We are trying to focus of raising money by donations and not by selling stuff at the event.
- **DONATIONS**: We need them!!! As of now, Langley Cactus Club has donated a dinner (tasting menu) for 6 people, Andrea Castro, who is a relator in our area, has agreed to donate an electronic device like an iPad for the raffle, and we have the \$1,000.00 donation that we have received from Hall Construction. We are short one big prize for the raffle at this point.
- At the event, we will have a table set-up with pictures and a mock-up of the playground with what each item planned will cost. There will be a box beside it for donations – we are also looking at the possibility of setting it up so people can use credit cards to make donations too.
- Letters went home in December asking parents to canvas businesses in our area and their own businesses for donations. Lisa Miscich Gordon, our Vice President has sent out about 200 requests for donations, but response so far has been slow.

- We are looking for donations of any kind – food, condiments for the event, money, gift items, gift cards etc.
- Tax receipts can be given for any donation of \$20.00 and more. The cheque will have to be written out directly to the Surrey School Board, who will then forward the money to our PAC and a tax receipt to the donor.
- For parent's information, the quote for the playground we have right now is \$104,000.00 (without installation).

Other Business / Old Business – Heather McInnes

- **Kindergarten Registration** will be on **Monday, January 20, 2014** – a flyer with information about our school, the grand opening event on May 30, 2014, and the playground will be included with the registration package.
- Heather thanked all the parents who helped her with the Christmas hamper. The mother who received the hamper was very grateful for our help and thanked the school for giving her children a wonderful Christmas. It was also discussed that need for help is not always just during Christmas and the possibility of a donation to a family in need during the fall was discussed.

New Business – Heather McInnes

- Class photos – We can pick the photography company we would like to use. We used West Coast Photography this year but we are getting in touch with two other companies that also offer similar services.
- A parent suggested that when we talk to the photography companies, we clarify with them about what happens with retakes as there has been some confusion in the past years.

Questions / Comments

- A parent wanted to know about the new grading system that Surrey schools was testing out – as of now, our school has too much on our plate and we are not participating in the pilot project.
- Issues with the current Bottle depot we are using was raised – Ashley Bunting, our co-president informed us that she is dealing with this issue – if the problems cannot be reconciled, we will re-address the issue to see if we need to move our account.

The next PAC meeting will be held on Tuesday, February 4, 2014 – we are alternating between Tuesdays and Thursdays this year to facilitate greater attendance by parents.

Meeting was adjourned at 7:51 p.m.