



Chimney Hill Elementary - PAC

(Parent Advisory Council)

14755 74 Avenue, Surrey, BC, V3S 8Y8 E-mail: chimneyhillpac@gmail.com

PAC Meeting Minutes

Wednesday, May 19, 2021: 7:00pm – 8:06pm
Zoom

Executive in Attendance:

Raj Dhaliwal — Chair
Anju Seikham – Vice Chair
Kiran Bhandal — Secretary
Suzy Fong – DPAC
Ruby Manhas — Fundraising Coordinator
Preet Bhullar – Community Development

Parent Attendance:

Sundeep Gill
Shinder Kurrha
Sharan Dhindsa

Regrets:

Kiran Bains – Hot Lunch Coordinator

Staff Attendance:

Ms. Colgate
Ms. Watson
Mr. Mohamed
Mrs. Waraich

Minutes recorded by Kiran Bhandal

- Motion to begin meeting at 7:08pm by Suzy. Seconded by Ruby.
- Introductions
- Motion to approve the minutes from April 21, 2021 by Suzy. Seconded by Anju.
- Treasurer's Report and Budget

Operating Account:

- March Statement Bank Balance: \$5,750.77
- Deposits
 - Adjustments from Gaming: \$10,372.03
- Expenses April
 - Additional Gaming Cheques – Error
 - 3D Printer: \$2355.40
 - Playground Trust: \$3000.00
 - Bank fees: \$1.50
- April Statement Bank Balance: \$10,765.90
 - Pending gaming adjustment: \$5,356.90



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Gaming Account:

- March Statement Account Balance: 34,803.22
- Expenses
 - Adjustment – Transfer to Operating: \$10,372.03
 - Bank Fee: \$1.50
- April Statement Bank Balance: \$24,429.69
 - **Gaming Adjustment – Funds to transfer to Operating: \$5,356.90**
- Motion to approve financial statement – Raj. Seconded by Suzy.

- **Principal's Report – Ms. Colgate**
 - Ms. Colgate announced her transfer to another elementary school in September.
 - Expresses gratitude for school community these past 4 years
 - The school calendar for 2021/2022 school year will be released shortly
 - By May 30th, school will advise of school calendar and fees (school supplies)
 - Ms. Colgate will be sending a survey link for parents to complete if they wish to share any information that would affect classroom placements. Parents can also speak with their children's teachers
 - Ms. Colgate thanks PAC for all of the support given this school year.

- **Vice Principal's Report – Ms. Watson**
 - Outdoor equipment arrived today and will be distributed to classrooms.
 - Admin was not able to book the presentation with Saleema Noon for this school year but will be considered for next year's health curriculum

- **Mrs. Waraich – Primary Teacher**
 - Ms. Waraich put in a request in September for a home reading program and primary reading materials were purchased for this purpose, earlier this year with funds from PAC and the school.
 - The home reading program is on hold due to covid protocols and the books remain unused.
 - Admin would like to propose use of the new home reading program books for use in classrooms.
 - Early learning teachers don't have the best reading materials for in classroom learning
 - Admin proposes using the newer home reading program books for use in classrooms and using the older classroom books for the home reading program
 - Discussion surrounding current protocol for in classroom reading
 - Classroom books are not placed in a quarantine hold like the library, because the students in a classroom are in the same cohort.
 - Students place books in their plastic reading bag for the week
 - Discussion surrounding gaming protocols for using the books in classrooms
 - **Tabled discussion for September**
 - Mrs. Waraich requests use of the books in classrooms from now until the end of the school year, and the books will be placed back in the box for September.
 - **Approved by acclamation for temporary use in classrooms**



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- **Committee Reports:**
Fundraising

- No updates

Social

- No updates

Community Engagement

- Preet will send an email to Admin to discuss preliminary plans for 2021/2022 school year.

DPAC

- IEP workshop was last week and was a success.
- Suzy needs a letter from PAC to nominate her for DPAC chair.
- DPAC Bursary and Scholarship applications are under review.

- **Other Business:**

- Yearbook update
 - Reid is pulled all the pictures from this year and last year
 - Staff list from this year and last year has been forwarded to Reid
 - Class pictures will be forwarded and everything is on track.
- PAC Inspiration Award information was sent out to all of the neighbouring high schools
 - Deadline May 28 2021
- Mr. Mohammed
 - In lieu of a live event, a video is being compiled with students' speeches and messages from teachers.
 - The PAC inspiration award winner's speech can be integrated into this video as well
 - Sports Day
 - Based on Covid protocols, the Grade 7's can run a fit-kids inspired sports day with classes outdoors
 - Fit Kids funds to be used towards sports equipment for these activities

- **Motion to close the meeting at 8:06pm by Suzy. Seconded by Raj.**

Next Meeting: AGM, May, 19 2021

