



# PAC Meeting Minutes

Hjorth Road Elementary School

**Location:** Hjorth Road Library

**Date:** November 5, 2025

**Time:** 4:00pm

**Facilitators:** Reena, Principal & Jean, PAC

## 1. Call to Order

- a. Meeting begins at: 4:06pm
- b. Introductions

**Number of Attendees:** 16

## 2. Approval of Agenda

- a. Nam
- b. Parsa

## 3. Approval of Last Minutes

- a. Eric
- b. Alizon

## 4. Executive Reports

- a. School Principal & VP Report
  - i. There was a lot less family participation this year in the October Pumpkin Contest.
  - ii. Grade 6 & 7 Volleyball has started being coached by Ms. Domonkos & Mr. Shortridge
  - iii. Remembrance Day Assembly on Friday, November 7, 2025 at 9:00am. Parents are welcome to attend
  - iv. Monday, November 10, 2025 is a non-instructional day for teachers, to make up for a workshop they did in the summer, school will be closed.
  - v. Tuesday, November 11, 2015 is Remembrance Day, & school will be closed.
  - vi. IEP Meetings started November 3, 2025, & will continue over the next couple weeks.
  - vii. Friday, November 14, 2025, is Grade 7 Hot Lunch Fundraiser.
  - viii. Grade 7 Students usually do a Grad Field trip to the water slides at the end of the year, but this has been decided to be not inclusive for all students. Instead the Classes will attend a full day camp experience in Maple Ridge, Zajac Ranch. This property is fully accommodating to all students. The total cost to the grade 7 class will be about \$5000 & they will be fundraising throughout the year.
  - ix. The Music Department has confirmed there will be a Winter Concert in December, put on by the Primary Classes & accompanied by the Intermediate Classes. The date is to be announced in the next school newsletter.
  - x. Parents have been talking to students about issues involving their children, this is not allowed & considered to be inappropriate. All concerns should be brought to either the classroom teacher or the office



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going forward.

- xi. The school's hot lunch program for low income food support is not being used properly, & generating a large amount of waste. Students on the program are bringing lunches from home, then choosing between the 2 options. Leaving a lot of food left untouched, then thrown out. Other conclusions are that students are not liking the lunch provided, are not eating & going hungry, or the lunches are just not needed by the children signed up for the program.
- xii. We are working with students & being respectful to the school & property. Students are no longer allowed to bring food wrappers outside during breaks, as too many wrappers are just being thrown & left on the ground.
- xiii. The school is feeling less like community, & this is something the school's staff is working on bringing back,
- xiv. There is a new fridge in the hallway in front of the office, this is part of the Feeding Futures program, to offer healthy snack options to both students & staff.

b. Financial Report

- i. General Account \$7060.68
- ii. Gaming Account \$7394.08

## 5. Old Business

- a. Grant Status - Approved & Deposited - \$6,620.00 into the Gaming Account
- b. Bank Signees - Completed & Functional
- c. Square App for tap payments at events - Officially Working & was used at Movie Night
- d. Current Fundraisers:
  - i. October Movie Night - Success
    1. Spent \$367.63 on Concession
    2. Spent \$249.32 on Pizza
    3. Income \$1,103.85
    4. \$1103.85-\$616.95= \$486.90
    5. Total profit \$486.90
  - ii. Purdy's Chocolates - Due December 1, 2025
    1. Orders will be sent to us to organize December 8 or 9, 2025 to distribute back to students to take home.
    2. We receive 10% of orders for profit
    3. 200 physical catalogs were ordered to be distributed to oldest & only children.
  - iii. First Hot Lunch - November 28, 2025 from Fab Burger, cut off was November 6, 2025
- e. Year End Carnival - Paid & Booked for May 21, 2026 4:00-7:00pm



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- i. Total paid upfront was \$1300
- ii. Total includes 8 blow up games, water splash tower, balloon twister for 2 hours, 2 generators, & Grand Carnival Game.
- f. PAC Bulletin Board Location - Board has come in & will be placed on the wall directly in front of the main front door, & a work order has been put in for this.
- g. Storage for PAC Items
  - i. Currently in the Room next to the Library
  - ii. Other options include shelving in the strong start room
  - iii. ordering a shipping container for outside was suggested
- h. Class Reps Follow-up - Volunteers
  - i. Lack of parent volunteers for school trips, sports functions, school events
- i. Winter Market December 2025 - *Alizon*
  - i. Tables from other schools
    - 1. We need to borrow 12 tables, Reena messaged the high school
  - ii. Paid & Profit
    - 1. \$1160 was raised just for rental of tables & space
  - iii. Volunteers for
    - 1. Concession
    - 2. Floaters to give vendors breaks
    - 3. At least 3 people to assist with cleaning up tables, chairs, & garbage
  - iv. Concession
    - 1. Nam offered to run concession
    - 2. An additional volunteer for an hour shift between 9:30am & 3:30pm total 6
    - 3. Basic concession snacks, additionally chicken dogs suggested

## 6. New Business

- a. Classroom Allowance
  - i. PAC issued \$1900 to teachers & non-instructional staff to benefit all students.
- b. Future Hot Lunch
  - i. Fab burger with a different menu, chicken strips, wraps & fries
- c. Fundraising for 2026 - open suggestions from the room
  - i. Ticketed entrepreneur show (school hosts free for grade 6.7's)
  - ii. Silent Auction
  - iii. Board Game Night
  - iv. Garage Sale
  - v. Clothing Swap
  - vi. Clothing Drive (a program picks up the clothes & donates funds based on the weight)



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- vii. Plan a Craft event for students to do
- viii. Bake Sale (there are District rules, Reena offered to look into)
- d. Spring Market 2026 - *Alizon*
  - i. Proposed date April 18, 2026
  - ii. Based on volunteers for Winter Market

## 7. D-PAC

- a. D-PAC Notes -*Nam*
  - i. Meeting Minutes: E-Scooters and E-Bikes
    - 1. Surrey School District Policy
      - a. The District has issued a policy prohibiting the use of e-scooters on school grounds.
    - 2. Provincial Requirements for E-Bike
      - a. E-bikes must comply with provincial age regulations.
      - b. They cannot be stored or charged inside school buildings.
      - c. Since Surrey is not part of the provincial pilot project, the use of e-scooters remains illegal within the city.
      - d. Minimum age requirements
        - i. Light e-bikes: 14 years
        - ii. Regular e-bikes: 16 years
    - 3. Safety Presentation by Firefighters
      - a. Firefighters attended the meeting and shared their concerns about the rising number of injuries associated with e-scooters and e-bikes. Many of these injuries are serious, particularly among youth.
    - 4. Comments from Central Okanagan DPAC President
      - a. The DPAC president joined the meeting and emphasized the need to educate families about age limits and safety rules to reduce risks.
    - 5. Annual Surrey PAC Training Day
      - a. The Annual PAC Training Day is scheduled for February 28.
    - 6. Trustee Holmes' Update on Enrollment
      - a. Trustee Holmes reported that district enrollment has decreased by approximately 870 students. This decline has resulted in a budget shortfall of roughly \$5.9 million.

## 8. Open Discussion

- a. Suggestion for something fun for the kids to bring animal as a learning experience
  - i. Reached out to Cinema Zoo - No response
  - ii. Reached out to Birds of Prey Rescue for a show in the gym



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1. Each show is allowed 90 students, 2 shows a day, 2 days  
(4 shows total over 2 days)

## 9. Meeting Adjourned

- a. Meeting Ends at: 5:23pm