

Meeting Minutes
Katzie Elementary School
Parent Advisory Council
Tuesday, February 4, 2014 at 7p.m.
Location: Library at Hazelgrove School

- 1. Meeting called to order by Heather McInnes, Co-President, at 7:00 p.m.**
- 2. Welcome to all attendees by Heather McInnes.**
- 3. Passing of last meeting minutes:**

The minutes from the January 9, 2014, meeting have been posted on our school's website. In the minutes the \$1000.00 donation from **Hall Constructors** was erroneously entered as being from Hall Construction company. We apologise for the error.

Ashley Bunting (Co-President) called for the minutes to be passed. It was seconded by Meg Smillie. Minutes passed.

Ashley Bunting informed the parents that we would be hearing from 3 different companies at tonight's meeting with regard to what they can offer in terms of a playground for our school. They will be here at 7:30 pm.

4. Reports:

Treasurer's Report - Shawna Goodfellow

- Currently our two accounts (gaming and general account) together have \$15,094.00 in them
- The big deposits are PayPal deposits from hot lunch, which continues to be very profitable.
- We spent \$250.00 from our general account towards a second family in our school that was in need, as agreed upon at the last meeting.

Hot lunch report – Colleen Gough

- Huge thanks to all the parents that continue to volunteer their time on hot lunch days, and to the parents for supporting the hot lunch program.
- Reminder to parents that the cut-off date for orders and payment to be received for the next hot lunch is Wednesday - February 5, 2014 at midnight. The lunch is scheduled for **Friday, February 14, 2014 - Mavalicious Hotdogs & Sliders with Frostings Mini Cupcakes**

- Parents are to be reminded that if paying via cash or cheque, the payments are to include child's name, division and order number so payments can be processed correctly.
- Parents were also reminded that the appropriate forum to address concerns, suggestions, comments and any other issues with hot lunch is via email at katziehotlunch@gmail.com or to just come speak to either Meg Smillie or Colleen Gough at drop off/pick up at the Katzie annexe. Public social media pages such as the Katzie Elementary Parent Page on Facebook are not the best place to address such issues. This forum is used by the hot lunch committee as a tool to remind parents of upcoming hot lunches and cut off dates only.
- Vendors for the spring session of hot lunches (Apr - Jun) have been selected. Details and dates will be announced shortly.
- The hot lunch committee is also considering a couple of "treat" days between hot lunches – possibly a “Freezy Day” on Sports Day in June. Any suggestions/ideas for our treat days would be greatly appreciated.

Principals Report – Ross Brennan:

- Ross informed the parents that the move to the new premises is being planned with the teachers at this time.
- During the last week before the move, teachers will be working with basic supplies in the classrooms. The children will be coming home with gear that they will bring to the new class.
- **Tuesday – April 22, 2014**, will be like the first day of school (except it's a full day) – there will be teachers and staff present to greet the students with maps and instructions as to where the classrooms are.
- During the first week, parents are requested to allow the children to get the feel for their school first. As such, parent are requested not to plan tours of the school during this week as staff and students will be focussing on getting settled in and familiar with the school and the various classrooms, gym, staff room, library etc. The idea is to give the children a feel for what “Katzie” is all about and where everything is located in the school.
- The upcoming pro-d day on February 21, 2014 is when the staff will be planning the first week in the new school
- There is an assembly being planned on **Friday – February 7, 2014**, by the Grade 7 class. They will be introducing school colours, mascot and talking to the students about what “Katzie” means. After the choices of the colours, mascot are introduced, every student will be given the chance to vote for their choice. The students at the annexe will vote on

this the following Friday. The three choices for the school mascot are from the Katzie traditions – Eagle, Salmon and Thunder

- On February 24, 2014 there is a community forum being held – details will be sent out in a notice to parents. The school is looking for volunteers to participate in that.
- Ross informed the parents that he had been in meetings with the district with regard to the Neighbourhood Learning Centre regarding a pilot program they're looking into. There will definitely be a before and after care centre – for the present time, it will continue to be through Creative Kids. The district is also looking into children's programs that run from 2:30 p.m. to 6:00 p.m. The space allocated for these programs can accommodate about 80 students in modules and some of the programs being considered are fine arts, physical education, homework clubs etc. There are also evening sessions being planned. Basically the space available is being planned as a meaningful place for people to gather from 2:30 p.m. to about 10:30 p.m. at night and will include adult and youth programs as well.
- **Sports:** Basketball is on right now at school, and badminton will follow and Ultimate Frisbee will be on after spring break.
- **Questions from parents for Ross:**

One parent asked if the children be lining up next to the doors leading to their classrooms or at the front door on the first day at the new school.

Children will be directed by staff members who will be present on the first day back and the students going to classrooms on the main floor (lower grades) will probably be directed to line up at their classroom doors but the students going to the second floor will be directed on that day by staff members when they arrive at school. This is some of the planning that is going on right now.

Another parent wanted to know about crossing guards at the major intersections next to Katzie.

Crossing guards are planned through the City of Surrey and the District. These decisions are not made before the move into a school but after. The City or the District will most likely survey the traffic in the area – either electronically or manually and then a decision will be made about the requirement of a crossing guard at an intersection.

Additional Playground: Ross informed the parents that it looked promising that Katzie may be allowed to reclaim the playground that is currently at the Annexe.

Fundraising: Heather McInnes:

- The planning for our “Barbeque in the Park” on May 30, 2014, is well underway. At the moment, we still require one larger raffle item (approx. \$500 value).
- We’re looking to make the cut-off date for when we need to have donations in for the event by the end of February as we need to send in our proposal for our gaming licence based on what we expect to have, soon after.
- A parent at Lord Tweedsmuir school has volunteered to design and make the raffle tickets for our event.
- Heather informed the parents that munch-a-lunch could be used to order food for grand opening event. Parents would still have to pick up the tickets for the food at a table set up for this on the day of the event, but orders could be made online and payments could also be done directly through munch-a-lunch. Parents were also informed that while pre-ordering food was encouraged, there would be no hike in the price of food at the event itself. This is because the school would love to have residents of the Clayton community and parents who will have children attending Katzie in the fall come out and enjoy this event and so prices will remain the same no matter when the food is purchased.
- We will need volunteers for the event – both at the event and before. A meeting is being planned for **February 19, 2014, at 9:15 a.m.** at school (after drop-off) – parents are invited to come out to the meeting if they would like to help out with the event. Parents who are unable to attend the meeting can still get involved and volunteer – just email us at katzie@surreyschools.ca or talk to us after the meeting.
- One of the fun things being planned at the barbeque is a scavenger hunt through the school. All participants will pick a lollipop from a lollipop tree if they complete the hunt and their names will then be entered for a grand prize – a hot air balloon ride, which has kindly been donated by Tony Z, a realtor in our neighbourhood
- **Colleen Gough:** Due to requests, online donations have now been set up and can be done through MunchaLunch. There are two separate funds set up – the FOOD FUND – where parents could help by donating lunch to a student in the school or food hampers to a school family in need and the PLAYGROUND FUND (every little bit helps). Parents would log in to their MunchaLunch account, select Fundraiser (next to Order Lunch), select the fund you wish to contribute to, select the denominations (\$5, \$10, \$20, etc) to add to your total. Then, as per Hot Lunch payments, parents can then either pay by Credit Card, PayPal, Cash or Cheque. A link can be provided upon request for extended family and friends that would also like to donate online. Please email katziehotlunch@gmail.com for the link or more information. **Reminder:** If a tax receipt

is required (available for any donations of \$20 or more), please let us know via email as the system does NOT generate tax receipts.

New Business:

Playground Proposals - Representatives from three companies

Suttle Recreation – James Stevenson

Habitat – Mark

Swingtime – Tammy

All the three representatives of the companies talked to the parents about what they are able to offer in terms of a playground keeping in mind our budget. Boards with pictures of what the playgrounds would look like and details about each of the models were presented.

All the playground proposals (with the boards / pictures) will be displayed at the Katzie office over the next few weeks so that parents are able to come in and take a look and leave feedback / questions and comments. Children will also have an opportunity to see the designs at the next assembly.

The quotes were in the range of \$50,000 - \$80,000 for the models shown, which would include prep, delivery and installation.

All three companies have a lot of experience in this field and handed out books and lists of other schools and City of Surrey projects they have undertaken and completed in the past.

Swingtime, the third company to present also informed the parents of a cost saving option where parents could volunteer to assemble playground with supervision from a staff member from Swingtime.

Other Business:

- It was suggested by a parent that it would be good idea to put the images of the various playgrounds online on the school's website, so all parents have the opportunity to see them. Also people can look at look at past projects done by presenters. There is a list available of what has been installed in the past.
- Ross informed the parents that the second 2 presenters (Habitat and Swingtime) were very well established in the school district and that we should also consider what is next door at the playground (near duck pond) ex: climbing nets but no slides.
- A decision will be made at next PAC meeting on what company we will go with. Once a purchase order is made, the equipment can be ready in about 4 weeks.

- There is a possibility that the playground can be ready for April 22, 2014, **IF** school construction will allow for the playground to be built in a safe environment.
- All raffle items need to be collected by Feb 28th, 2014, so tickets can be designed and printed
- At the next PAC meeting on March 6, 2014, Mountain West and West Coast Photography will be coming to present their proposals on school photos. Current contract with West Coast Photography runs till the end of the school year.
- The Hot lunch co-ordinators Meg Smillie and Colleen Gough suggested that it would be beneficial for the school if the both of them took the food safe course which would cost \$110.00 for each person – the PAC voted on this and it was passed that they would both take the course.

Questions from parents:

- A new Kindergarten mom enquired about before and afterschool care being available through Creative Kids.

Ross explained that Creative Kids is an individual contractor who rents space from the school. The school is just able to provide contact information. Creative Kids cannot confirm anything for next year at this point as they haven't seen the space at Katzie yet. There are 2 store front Daycares going in at 192st and 72ave.

Ashley Bunting informed us that there may be more home-based daycare doing before and after school care, once Katzie is open and within walking distance to people's homes. It is assumed that lots of people are in the same boat regarding daycare, and parents are going to have to help each other out and hope more spaces become available.

The new pilot project through Katzie may help out some with daycare needs.

The next PAC meeting will be held on Thursday, March 6, 2014 at 7:00 p.m.