



Rosemary Heights PAC Meeting Minutes

Date: January 22, 2024 **Time:** 7:00 PM

Room: Library/Zoom

Executive members:

Co-Presidents: Ashley Nowak and Shayna Dumas; Treasurer: Tara McIntosh Secretary: Alicia Gallagher; DPAC: Sharon Geransky; Members at Large: Tammy Firth, Emmy Zhang, Jin Peng; Past-President: Tara McIntosh/Sasha Dzanic

Committee Chairs:

Hot Lunch: Michelle Sutherland/Sasha Dzanic; Book Fair: Sarah Pastrana/Daniella Brazel-Adams; Teacher Appreciation: Sean Hale/Emma Liu; Class Parent Coordinator: Sarah Pastrana; Multicultural: Cynthia Hsieh/Emmy

Zhang; Spirit Wear: Sasha Dzanic; Diversity/Inclusion: Vacant; Health & Safety: Berkeley McNamara

Present: Diane Bradley, Nimarta Pattar, Rosanna Ising, Sasha Dzanic, Sean Hale, Ashley Nowak, Tara McIntosh, Michelle Sutherland, Alicia Gallagher, Tammy Firth, Emmy Zhang

Time item:

7:07 PM – Meeting called to order

7:07-7:35 PM – Principal/Vice Principal Report

- See attached report
- Outdoor learning – started with budget of 32,000. Money needs to be in bank before the process. There's no assurance that there may be additional cost. We only want to put in the amount of the assumed amount but need to put a cap in case additional cost so they can only work within that budget. We can probably do 37,000 but that is assuming that we'll make 12,000 at Carnival. As soon as we put in the 32,000 we can start the planning. The cheque is made out to Rosemary Heights Elementary and then they transfer to District account.
- Concession – no candy bags, 1 purchase per student, chips, apple juice, milk and small amount of extra hot lunch items ok to sell, would like to encourage parents to pre-purchase items on munch a lunch
- 1 extra hot lunch per month with a theme
- Hot chocolate or sales after school ok

- Concession sales start at eating time for lunch
- More communication with parents for volunteering for hot lunch

7:35-7:35 PM – Carnival Planning

- Raffle baskets need to be started ASAP – will stay with current themes. Maybe change a couple that were difficult to fill
- Picnic baskets stay in the classroom and will be collected on May 24th to be able to purchase items and prepare baskets
- Cash and gift cards will be collected by PAC members once a week from classrooms
- A letter will be sent out by email by Michelle Staite to each classroom regarding Basket info
- Grade 7's will be doing beat the bucket at carnival. A sign up sheet for the teachers and grade 7's to participate – will order from Party works
- Previously had 20 games but may do less
- Will need to go through the games we have and order inflatables and other games from Party works. Will determine stations and assign a division.
- Sack race, bean bag toss, pop ring toss, use the basketball court for a game
- What do we want to spend on partyworks rentals – Tammy and Ashley to review this week and get a quote
- Will go through current games this week in storage at school
- If no cash involved, high school students can man each game
- Food vendors: little ooties, Woodruff will do cotton candy, Popcorn machine – Sean Hale can get, Chatime interested in being vendor, hot dogs – we can use roller, Pizza
- Chatime – charge a booth fee of \$500 or \$1 for every drink sold or a percentage back
- Unlimited games for \$25 and punch cards \$10 for 10 games,
- Sugar shuffle, beat the bucket, drink ring toss will not be included for wrist band
- Punch cards will be given to students who are unable to get due to financial restraints
- One punch card to each new kindergarten registrant
- Contact Sarah Pastrana about arranging a meeting with classroom parents to go over Carnival expectations and recruiting volunteers – we can arrange for pizza or treats/beverages
- Prize booth for the tickets – use donated items/knick knacks?
- Sucker pole – Will need to find and fill.
- Add Pet basket to one of the divisions for a theme
- Emmy Zhang will contact Envision financial about a covered tent and they supply popcorn
- Emmy Zhang will look into wrist bands to be made with Rosemary Heights name printed and cost

8:22 PM – Motion to adjourn meeting