

# PAC Meeting Minutes

**Purpose of the Meeting:**

- Budget
- Fundraiser
- Hot Lunch

**Chair: Meena**

**Date: 5<sup>th</sup> November 2019**

**Present: Tam/Tracey/Bree/Meena/Raman/Sherry/Corrine/Tulika**

**Venue: School Library**

**Time: 6pm-7.30pm**

**Apologies:**

What?	Notes	Who?	Actions
<b>1. Principal's Report</b>	<p>Tam gave updates on current and upcoming events. Report is attached.</p> <p>2 new staff have joined school. Ms. Griggs – new ISt staff will be in room #9 3-4 days a week.</p> <p>Interims coming on Freshgrade will be social &amp; academic assessment. The progress will be monitored.</p> <p>Girls play day for volleyball begins 1<sup>st</sup> week of December from 12.30to 4pm.</p> <p>Staff audit is done by the district every end of September &amp; May. Next revaluation will be in May to determine further need for staff.</p> <p>PAC has the opportunity to get involved in girls Volleyball days to raise funds(putting up stalls). Begins Dec 5<sup>th</sup>, every Thursday. Mr. Helford &amp; Mdm. Moon are in charge.</p>	Tam	No further action required
<b>2. Clothing Donation</b>	<p>Clothes donation was a total of 2069lbs which converted to \$330/-. If we are able to donate total of 6000lbs in the calendar year then we will receive extra 100\$ from textile recyclers.</p>	Corrine	Plan for the next clothing donation within the calendar year.
<b>3. Budget Report</b>	<p>No changes in the budget. We shall receive the grant money soon.</p>	Tracie	No further action required
<b>4. Hot Lunch</b>	<p>-Hot Lunch will begin again from Nov 15<sup>th</sup>.</p> <p>-There will be short deadline for the first week due to shortage of time.</p> <p>-New vendors have been added on. Panago pizza will be a constant for all hot lunch days. The others will be on rotation basis. Namely- Taco del Mar, White Spot, Chopped Leaf, Ming Sing &amp; Booster Juice.</p> <p>- Chips, juice &amp; some other snacks will be add-ons from PAC, bought from Costco.</p> <p>Bree will follow up on the payment &amp; reports from Fuel.</p>	Bree	To get the reports & share it with PAC.
<b>5. Fund Raising</b>	<p>Few ideas for fundraising were put forward by Raman &amp; Corrine, and agreed with. The dates are yet to be decided.</p> <p>-Christmas dollar store in December</p> <p>- Movie night in December. Day or Evening?</p> <p>Pancake Lunch will need to be moved on a different day as it is clashing with the hot lunch day (Friday)</p>	All	Dates to be decided.
<b>6. Wrap up</b>	<p>Bringing meeting to an effective closure at 7.30 pm and thanking all.</p>		

<b>7. Important Dates</b>	Next <b>PAC meeting – Dec 3</b> Interims – On Freshgrade Nov 15 Identity Fair – Nov 15 Grade 6 Immunization – Nov 26 School assembly – Nov. 28 Food Drive/Hamper Collection – Dec 2-13 Girls Volleyball – begins Dec 5 Parent Teacher Meeting – Dec 5 Sing Along – Dec 19		
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