



# Parent Advisory Council

## PAC Meeting Minutes

### DETAILS:

PAC MEETING	Virtual PAC Meeting
LOCATION	Virtual Meeting
DATE	Monday September 28th

### PAC Executive:

PAC Chair: DJ Craig  
 Vice Chair: Andrew Homeyer  
 PAC Treasurer: Lakhbir Johal, Polly Diether (outgoing)  
 PAC Secretary: Tanja Phillips, Otis Hiltz (outgoing)  
 PAC Past President: Stacey MacDonald (outgoing)  
 District PAC Representative: Debra Zilber

### COMMITTEES:

Canadian Parents for French ("CPF"): Tamsin L  
 Dry Grad Committee: Tanja Philips  
 PAC BBQ: Andrew Homeyer  
 New Schools Committee: TBD

### Attendees:

Online MS Teams Call -15 participants plus Ms. Davies

### 2019/2020 PAC MEETING DATES

September 30 <sup>th</sup> 2019, 7:00 pm	
<b>October 28<sup>th</sup> 2019, 7:00 pm (AGM, Budget &amp; Elections)</b>	
November 25 <sup>th</sup> 2019, 7:00 pm	
January 27 <sup>th</sup> 2020, 7:00 pm	
February 24 <sup>th</sup> 2020, 7:00 pm	



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April 6th 2020, 6:00 pm (Virtual Meeting)

April 27<sup>th</sup> 2020, 7:00 pm (Virtual Meeting)

June 15th 2020, 7pm (Virtual Meeting)

September 24, 2020, 7:00pm (Virtual Meeting)

7:04 PM

1. Call meeting to order – DJ
2. Move to accept agenda- Sam S., 2nd by Andrew H. All in favor
3. Move to accept minutes as circulated from the June 15, 2020 PAC meeting. Motion to accept minutes by Colette M. Second by Debra Z. All in favor.
4. **Claudine Davies- School Principal's Report**
  - A. Changes with COVID/ School Re-Opening
    - Stage 2 redefinition in August to Learning Cohorts
    - Revised schedule with Grade 8-9 full attendance and Grades 10 -12 morning attendance and afternoon blended.
    - Learning cohort central to contact tracing and safety
    - Contact reduction and contact tracing
  - B. Back to school options
    - Learning cohorts, full attendance
    - Transitional Option, Blended learning
    - EMS: English 8, Socials 8/9, Math 9
    - District: FRAL 8/9, PHE 8/9 (FRIM)
    - Approx. 60 opted for Transition in Sept.
  - C. What are we doing in the school for Health and Safety?
    - Entrance and exit
    - Hallway directions
    - Hand Sanitizers
    - Twice daily cleaning high touch surfaces
    - 'Foggers'
    - Washrooms
    - Daily Health checks



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- Protocols for sick students
- D. Exposure protocols
  - Notification from Fraser Health
  - Email to all staff
  - Email to all community
  - Public notification
  - Fraser Health Follow up if needed
- E. But what else...
  - Terry Fox Run
  - Athletic Skills startup
  - Student Council
  - Anti-Racism education
  - Changes in instructional practice and delivery
  - Interims for each quarter, PT Interviews
  - Continued communication re. Athletics, Scholarships

## Question submitted by email Sept 29, 2020 after the meeting:

The issue that I am most concerned about is the chemicals being pumped by gas-masked individuals into our kids' spaces. Why are we exposing our kids to chemicals requiring gas masks? Will we avoid covid while causing cancer??

How carefully have these measures been reviewed/ studied in terms of long term exposure and long term effects?

## Answer by email Sept 29, 2020 from SD36 Health and Safety Department after the meeting:

Thank you for your email and sharing your concerns with us regarding the Clorox 360 Electro Static Sprayer and Clorox 360 solution.

The health and safety of our staff and students is always our first priority, and was the primary consideration when selecting cleaning and disinfection products for our schools. Please be assured that electrostatic disinfection and the solution that is being used by our district is extremely safe for both the spray operator and the individuals occupying the space after cleaning.

Please note that there is no sodium hydroxide nor ethanol in the product. The product's active ingredients form up to 7% of the mixture, the rest is water. Spray operators are required to wear personal protective equipment while actively spraying the product as it may be an eye irritant during active use. The maximum dwell time to disinfect is three minutes, allowing students to return to classrooms quickly and safely.

Once the application process is complete and dry, the space is safe for both people and animals. Please note - this solution is on [Health Canada's list of disinfectants and hand sanitizers accepted under COVID-19 interim](#)



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[measure](#). Health Canada has determined that the ingredients in the product are efficient and safe. We have also vetted this product through Fraser Health who has also deemed this product to be safe.

## 5. Chair Report - DJ Craig

Thank you to Ms. Davies for covering everything for DJ!

## 6. Treasurer's Report- Lakhbir J.

**Gaming Account** – as of Monday September 28<sup>th</sup> balance is \$19,364.04.

Currently 6 requests have been received for the 2020/2021 PAC Funding Applications. Please ask clubs/teachers/administration to continue forwarding the request to Lakhbir Johal. Deadline set for September 30, 2020.

**Admin Account** – as of Monday September 28<sup>th</sup> balance is \$2,116.41

**Dry Grad Account** – as of Monday September 28<sup>th</sup> balance is \$151.47.

In 2019-2020 PAC Funding Applications were based as follows:

Total Requests made: \$66,100

Total Allocated: \$41,850

Total Paid Out: \$28,518.19

Total Unpaid: \$13,331.81

**Question:** Dry Grad Legacy Fund – in lieu of funds in the Dry Grad Account, deposits that were not returned will be held for 2020-2021 Dry Grad Class:

Vancouver PartyWorks – deposit paid \$5,269.22

Rick Mearns Magician – deposit paid \$300.00

iDJ Services – deposit paid \$283.34

## 7. DPAC Report – Debra Z.

DPAC Annual General Meeting was held online, via ZOOM, last Wednesday, September 23rd. It has been postponed to this date due to the cancellation of the DPAC meetings as a consequence of COVID-19 pandemic schools and businesses closure. Rina Diaz, the DPAC president, clarified that they decided to keep the Agenda for this meeting limited to the ordinary AGM subject's (as bellow), to simplify the process of this first meeting.

A. Adoption of 2019 AGM minute

B. Annual Report (Rina Diaz, DPAC President)



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- C. Approval of 2020-21 Budget (Lakhbir Johal, DPAC Treasurer)
- D. Election of DPAC Board of Directors
- E. Discussion: Zoom license
- F. Adjournment

7pm, AGM opening with Adoption of the Agenda – Agenda passed as presented with no amendments.

G. Adoption of 2019 AGM Minute - passed as presented with no amendments. Full version here: <http://surreydpac.ca/wp-content/uploads/2019/05/DPAC-May-22-2019-AGM-Minutes-draft.pdf>

H. Rina Diaz proceeded then, going over the highlights (as bellow) of the Annual Report 2020. Full version here: <http://surreydpac.ca/wp-content/uploads/2020/09/Annual-Report-2020.pdf>:

- Survey and Open Letter submitted to the Minister of Education, Rob Fleming. Surrey DPAC stepping in and conducting a survey among the Surrey parents and guardians, prompting our District to organize and launch the Surrey Blended Program, an option for those families still not feeling comfortable to have their kids back to school for in person instruction.
- Active advocacy towards the BC Government for an alternative solution to funding portables/ extensions/ and to supplement constructions in our District, to alleviate the pressure on the District budget, immediately.  
“Surrey DPAC, on behalf of all Surrey families, ... requests that the Provincial Government waive district financial contribution on new schools or expansions. We understand that in order to accomplish these recommendations it will mean that the amount for Education allocated by the Treasury Board needs to increase. However, if we continue to receive the same amount without an increase and our districts continue to reallocate and cut the same amount of funds, we will never change anything.”
- BCCPAC’s Resolutions on hold. “... due to the pandemic, all resolution submissions were cancelled along with the BCCPAC AGM. Surrey DPAC was unable to submit any resolutions nor attend the Annual Conference and AGM.”
- District Committees - DPAC has two seats in the Learning Liaison Committee and just one meeting of this committee has been held so far, to introduce the committee and map out what choice programs are in the District.



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- I. Treasure's Report and the 2020-21 Budget. - A note of clarification has been included informing that the previous year's financial statements were included in the Annual Report and the budget remained unchanged for 2019/2020. Due to the circumstances, the financial statements are still being finalized and it will be amended to the Annual Report once finalized. Regarding to the 2020-21 Budget, it has been approved as presented.

Important information shared here, regarding to the Gaming account. DPAC carried the funds of this account and according to the BC gaming rules they have 12 months to use it against the expenses allowed to be paid with this funds, such as, training, speakers and so. The DPAC strategy is to use it first in order to avoid losing part of this funding.

Individual schools can carry on this funds for 36 months and DPAC strongly recommends that the school's PACs also use it first, as possible, since Gaming is not grating or showing signs that will grant any sort of extensions. For further information about Gaming please visit:

<https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/pac-dpac-grants> or <https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf>

- J. Election of the DPAC Board of Directors – prior to the election, Rina Diaz read two documents that are part of the DPAC Bylaws and state: I) Director's Code of Conduct; II) Directors Responsibilities and Legal Liabilities.

**Questioned** by one of the attendees if these Appendixes were requirements of any PAC Bylaws, Rina clarified that they are not; they are part of the DPAC Bylaws but her personal opinion is that all the PACs should have something similar and that we are more than welcome to use it as guidelines to write our own, if we already don't have them included in our Bylaws.

Election took place online, the polls were presented on the screen and only one executive member of each PAC was allowed to vote. Around 30 schools were represented during the elections and the official results of the election were postponed, to be announced and published in the DPAC website, after the organizers confirmed that any schools accidently voted twice. Unofficially, the organizers were able to share that all the members of the board has been re-elected.

- K. Zoom License - BCCPAC was able to acquire Zoom Licences for DPACs to share with their PACs. The DPAC Zoom Administrator is Lakhbir Johal, responsible to manage and schedule the use of the licenses. This is a tool available for the Surrey PACs through Surrey DPAC management and It can be use by the



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PACs that don't have other preferred way to hold their meetings and/or don't have their own licenses or other platforms to do so. It is not mandatory to hold your meetings throughout the DPAC. Further information please feel free to consult Lakhbir Johal.

Rina emphasized the importance of all PACs scheduled their respective AGMs, if they haven't done it yet, proceeding with their board elections. Rina also clarified that the PAC is independent from the school administration and if the Principal of your school is unable to attend the meeting at this moment, you still can hold it with any sort of prejudice.

## L. Adjournment – AGM closed at 8:48pm

After the adjournment, Rina kept the Zoom session opened for the parents. They could talk to each other about their first impression of the schools opened and ask some questions to Rina and to the other members of the DPAC, regarding to some concerns that had arise, such as:

- A generalized concern of how to fundraise the schools, considering the limitation imposed by COVID-19 protocols
- Lack of hand washing stations in the portables
- Portables not being disinfected with the “foggy machine”. For those who are questioning what is this “foggy machine”, please check this video: <https://youtu.be/zOKX4220Bqc>. Surrey school district provided all the Surrey schools with these machines (Clorox 360 System), and the support staff responsible for the school cleaning use it twice a day in high schools and once a day in elementary schools. Came to some parents' knowledge, though, that due to the heaviness of the machines, some janitors are not being requested to use them in the portables.

## 8. CPF Report -Tamsin

No update at this time.

## 9. Budget Committee- Lakhbir

Committee formed with 6 members plus PAC Chair. Lakhbir to set meeting dates for a committee to meet.

## 10. Dry Grad-

No report at this time. Ms. Davies to discuss with Mr. Cowan regarding formation of a new dry grad committee.

Dry Grad to be completely separate from PAC this year and moving forward.

## 11. PAC BBQ- Andrew



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Tabled to next months meeting. Does anyone want to be involved? Please contact Andrew if you are interested.

## 12. New Schools- Lakhbir

- Anyone else? if interested, ask Ms. Davies
- Grandview is 70% complete and reaching out to feeder schools for ideas on colours/mascots.
- Grandview Principal has contacted Lakhbir by email.

## 13. Guest Speakers

- We are open to suggestions for new guest speakers/presentations for the school for next year. Keep on the agenda for October.
- not allowed to have guests in building - Claudine
- Movie around social media that Shayla W. went to see in Abbotsford that we could buy the link for 3 months and have the kids watch it in grades 8-10. Movie is christian based - but we would use the non-secular version.
- authorized by SD36 - SELFLESS
- no motion now, but let's revisit next month

## 14. New Business

- Tanja by email asks if there is a need for funding for EMS students who normally are subsidized at the cafeteria. Ms. Davies confirmed the cafeteria is not open and all vending machines are closed.
  - o Gurpreet (EMS Youth Care Worker) is working through the Surrey Firefighters and a grant from Save On Foods to bring supply for EMS students.
  - o We don't have a lot of students dependent on it, but would be nice if we can help
- Andrew H makes a motion to spend up to \$2500 towards a lunch initiative to be utilized at the discretion of Gurpreet. Chris C. seconds. All in favour.
- Tanja by email asks if PAC should consider startup funds for Grandview Secondary
  - o don't need a motion for now, as they are not started yet
  - o let's revisit next month
  - o Lakhbir comment - New schools are not eligible for gaming funds for first 12 months
- Shayla question to Ms. Davies re: Covid - Fraser Health manages the entire process, Principal is completely out of the process
- Shayla notes that there is a Facebook page that deals with Covid cases
- Stephanie (parent of a grade 8 boy) question:
  - o anything else to do for these kids in grade 8?
  - o Claudine notes field is now open
- Shayla - maritime app does not have announcements updates on it yet
  - o Ms. Davies will get this going this week





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## Proposed 2020/2021 PAC MEETING DATES

October 26 <sup>th</sup> 2020, 7:00 pm (AGM, Budget & Elections)
November 30 <sup>th</sup> 2020, 7:00 pm
January 25 <sup>th</sup> 2021, 7:00 pm
February 22 <sup>nd</sup> 2021, 7:00 pm
March 29 <sup>th</sup> , 2021, 7:00 pm
April 26 <sup>th</sup> 2021, 7:00 pm
May 31 <sup>st</sup> 2021, 7:00 pm
June 21 <sup>st</sup> 2021, 7:00 pm

- Moved to accept proposed 2020/2021 PAC meeting dates. Adopt by Andrew, seconded Chris. All in favour.

**8:38 PM**

**Move to Adjourn** by Andrew H., Second by Chris C. All in favor

Next Meeting: October 26, 2020