



PAC Meeting Minutes

Date: October 20, 2021

Time: 9:00 am

- I. **Welcome and introductions:** Welcome to all new faces, around the table introductions. Overview of current Executive Pac, description of roles and responsibilities and current positions to fill on Exec. Pac:
 - (i) Treasurer: Responsible for accounts, grant submissions and balancing books.
Secretary: Take minutes, coordinate agenda and meeting notifications. Communication to parents, with the help from the school.
DPAC Rep: Represent our PAC at monthly district meetings, usually happen in evening.
Fundraising Rep:
 - (ii) Full time role but only to cover the responsibilities of role. This is a learning curve and we are all helpful to each other,
- II. **Adoption of the minutes:** To be reviewed at the next meeting, to be held on future date
- III. **Principals Report**
 - (i) Ms. Hillen is now Principal elsewhere, she was the Vice-Principal last year. New acting Vice Principal is Ms. Guraliuk and she is great!
 - (ii) Neighborhood has shrunk, school organized and was expecting close to 491 students and only have a total count of 430. Big drop, have lost 2 divisions and 2 teachers. Classes are going well, fully staffed and great start.
- IV. **Treasure Report:** To be updated at the next meeting, to be held on future date
 - (i) Gaming:
 - (ii) General:
- V. **PAC Updates:**
 - (i) Grant update: Navjodh provided update, grant was approved \$9540.00 (apprx. \$100 per student at school). This money get's spent on the school as a whole, all students and programs. Example: classroom funds, speaker system and presentations in gym, new playground.
 - (1) Gaming Account Overview: Benefits all students and the school as a whole
 - (2) General Account Overview: Fundraising amounts are used; at PAC's discretion as per approval/votes. More flexibility on how to spend funds.

- (ii) **Exec. PAC stepping down from last year Voted in for this year 2021/2022**
Charn Gill President: Hilda Galindo
Kell Bains Vice-President: Navjodh Phagua
Marlo Treasurer: Rupinder Singh/Dawinder C.
Mandip Secretary: Jasmeen Pawar

- (iii) Other PAC positions
DPAC Rep: Sunil Josseph
Fundraising Rep: Jessica Gould

(iv) All were in favour and there were no objections. We will need to go to bank and update signing authority. We will also update PAC whatsapp groups and review the Constitution and Bylaws documents.

VI. Fundraiser Report

(i) Now that we have Jessica on board, we will begin doing hot lunches. Hot lunches can be put on as long as they are individually wrapped and volunteers to do not touch food itself. We will start one for November.

(ii) We will start looking at fundraising events for this year

VII. New Business

(i) Request of \$100 for 19 divisions, supplies for teachers for classes.
APPROVED by all PAC

(ii) Request of \$200 per division for Field Trips.
APPROVED by all PAC

(iii) Request of \$1000 for gym equipment. Last year there was so much outdoor play and different cohorts. Unfortunately some of the equipment has gone missing and/or needs replacement.

APPROVED by all PAC: \$500 for now and we will vote on the other half at the next meeting once we have account totals.

(iv) Request for \$1000 for Grade 7 Camp day (graduation getaway)
AWAITING: We will vote on this for the next meeting

VIII. Open Forum & additional activities Upcoming events

Adjournment: Meeting ended at 10:25am

Set next meeting date
November 22 at 8:45am