

Meeting Minutes
Katzie Elementary School
Parent Advisory Council
Thursday, March 6, 2014 at 7p.m.
Location: Library at Hazelgrove School

1. **Meeting called to order by Heather McInnes, Co-President, at 7:04 p.m.**
2. **Welcome to all attendees by Heather McInnes.**
3. **Passing of February 4, 2014, meeting minutes:**
Ashley Bunting, Co-President, approved the minutes and it was seconded by the Treasurer, Shawna Goodfellow.
4. **Reports:**

Treasurer's Report - Shawna Goodfellow

- Shawna handed out copies of our latest balance sheet. We currently have a balance of \$14,658.84 in our accounts – Gaming and General Account.
- Hot lunch has been successful and the profits from there have been deposited.
- We have also received donations from Willowbrook Motors in the amount of \$100.00 and from the Surrey School District, who gave us \$198.00 as start-up money for the PAC.

Hot Lunch Report – Meg Smillie

- Friday, March 7, 2014, is a hot lunch day and the students will be having Taco Del Mar
- The Spring Session for ordering hot lunch on MunchaLunch is now open. The Hot lunch committee is organising “treat days” in the upcoming months, in addition to Hot lunch days and parents can order treats for the children on MunchaLunch, just like with hot lunch.
- The next set of hot lunch and treat dates are attached to these minutes in a parent information notice.
- Cobs Bread – at the Clayton Crossing location (188th Street and Fraser Highway) has included Katzie School in their **Cobs Dough Raiser Program**. This is for all parents, families and friends of students in Katzie. We just need to mention our school’s name during purchase and the cashier will make sure that the school gets 5% of the sale as a donation under this program. Parents are requested to pass on this information to everyone.
- Parents are to be reminded that if paying via cash or cheque, the payments are to include child's name, division and order number so payments can be processed correctly.
- Parents are also reminded that payments for hot lunch orders **must be received before cut-off date** - no more exceptions will be made.
- The hot lunch committee would like to thank all the wonderful volunteers for delivering lunches on hot lunch days and to all our parents for supporting the hot lunch program.

Principal's Report – Ross Brennan

- Ross talked to the parents about the upcoming move into our new premises. Ross had just attended a 3-hour meeting at the new site with the contractors and could report that the inside of the school is almost completely ready. Cleaning crews have already started their job inside the building. All of this will be ongoing between now and through Spring Break.
- Post Spring Break, each teacher will be granted one day to go to their new classrooms and set up – the children will have a substitute in their classroom on that day.
- The outside of the building is ready for the curbs to be poured and for paving to start. The recent weather set us back a little but the moment the rain stops, the paving crew will start their work. There will be a lot of activity in terms of construction over spring.
- Ross has happy to report that even with the recent bad weather there will be no change in the move-in date.
- **School colours and Mascot:** The students were all given an opportunity to participate in a vote for the colours of the school and for the mascot. The Katzie colours have now been chosen and will be **Red and Black**. The mascot for Katzie school is the **Eagle**. Ross showed the parents samples he had received of drawings of what the Katzie Eagle would look like.
- Ross also reported meeting with the people from the Katzie Tribe. They are planning three projects with the school, the aboriginal group and the Katzie tribe.
 - One is a “Circle Whirl” – basically that would be a drawing of an Eagle on the left (facing North) and a Salmon on the right which would be sealed into the ground. This will be based on a drawing done by one of the elders in the Katzie tribe
 - The second is erecting two Welcome Posts at the school, carved by the Katzie tribe. There is an opportunity for one of the posts to be carved on location and maybe even having an unveiling of the posts on the evening of the Grand Opening Barbeque.
 - The third project was to start a webpage around the Katzie tribe and have the students participate in this project by interviewing elders in the tribe about the Katzie tribe
- Ross attended the Initiatives meeting last Tuesday and was happy to report that Katzie was one of the five schools that was given a \$25,000.00 “technology grant”. Once we move into our new premises, we will be purchasing some equipment with that money.

Fundraising Report – Heather McInnes and Ashley Bunting

- Heather McInnes informed the parents that we will be hearing from two photographers this evening who were coming to present their proposals for taking our students pictures for the school year starting in September 2014.
- **Community Barbeque in the Park update** – Ashley Bunting updated the parents on the entertainment for the barbeque. Even though it was originally planned that we would hire a live band to play at the event, the logistics of making that happen were not working out for us, and instead, we have now been offered the services of a DJ, who has volunteered his time to play music for us during the entire 3 hours of the barbeque. He is a professional, has done many school events previously, will bring his own equipment, including a tent in case it rains. All we need to supply him with is a power source. We

will not require any staging for the DJ and if we have the Katzie tribe performing for us on that day, we can let the DJ take a break for a while and enjoy their performance during that time.

- Heather McInnes then updated the parents on the basket raffle that we will be having at the event. It has been decided that each classroom will contribute to baskets and we will have a variety of themes for the basket draw. Some of the examples given were the Intermediate classes contributing to a Sports themed basket, the Kindergarten classrooms doing 2 separate baskets (since we have so many kindergarten classes) Intermediates will do a sports theme and the Grades 1 and 2 each doing a separate basket. Letters will be coming home with the students in the week after they have moved into the new school.
- **Presentations by Photographers:** We heard from two separate photography companies Kathy from Mountainwest presented her ideas to the parents first, followed by Chris from WestCoast Photography. Chris is our current school photographer. Both companies had a lot of options to offer parents with similar pricing packages, both are well established in schools in BC and had competitive turnaround times and technology to offer parents. Several samples of photographs and package options were shown to parents and parents were given the opportunity to ask questions to both the photographers.

Other Business / Old Business – Ross Brennan and Heather McInnes

- Ross put up the boards of both the playground designs that had been shown to the students and informed the parents that the children had already voted for the playground of their choice. The mock-up boards were taken to all the classrooms and the teachers had shown them to kindergarten classes as well. Parents were then asked to vote in favour of either Playground A or Playground B. **The vote was unanimously for Playground Option A**
- Parents were informed that the timeline for installation of the playground was basically dependant on when payment can be given to the company. We are ready with the money to order Phase 1 of Playground A and feel confident that we will be able to afford Phase 2 shortly.
- The cost for Phase 1 of the playground will be \$59,000.00 (inclusive of taxes) – some of that money will come back to us as we get rebates and some of the taxes paid will also come back to the school, which we can use towards Phase 2 of the playground.

New Business – Heather McInnes:

- Heather McInnes showed the parents a card made by the Grade 4 student for the PAC as a way of saying thank you for giving them the money to visit the Vancouver Symphony
- Parents were then asked to vote for the photography company we would like to use for the school year commencing in September, 2014. Parents gave their opinions and thoughts about each of the companies and the decision was put to vote. **The majority votes were in favour of Kathy from Mountainwest Photography.**

**The next PAC meeting will be held on Tuesday, April 1st, 2014 at 7:00pm
Meeting was adjourned at 8:15 p.m.**