

## ECOLE RIVERDALE PAC NEWS – April 16, 2018

**PAC AGM will be held on May 17<sup>th</sup> at 6pm in the Learning Commons (correction the last newsletter said May 24<sup>th</sup>)**

Would you like to take on an active role in your children's school and education? To help make decisions that affect your child and your school and make it a better place for the years to come?

It is time to start thinking about filling the Executive positions for next year's council. Those positions are: Chair, Vice-Chair, Secretary, Treasurer, and District Parent Advisory Council Representative. We will also be looking for people to take on a fundraiser or two, co-ordinate hot lunches and our earthquake bin. If you don't have much time to spare no worries, just let us know what you can do and we will be happy to take whatever help you can give. The more helping hands we have the lighter the load!

It is very important that we get new parents to carry on the PAC Executive goals.

If you have any questions about the positions or are interested in working with the PAC in any of these positions please message us on Facebook, email us at [Riverdale.PAC@hotmail.com](mailto:Riverdale.PAC@hotmail.com) or add your name to the nomination form that will be sent home shortly. We will be taking nominations up to and during the AGM on May 17th. If you are unable to attend the May 17<sup>th</sup> meeting but would like to take on one of the positions please let us know.

### **Role Descriptions:**

#### **CHAIRPERSON**

The Chairperson organizes, calls and chairs all meetings, they make sure each committee is meeting its objectives. They will be one of the financial signing officers and will maintain open and continual communication with the school Principal and PAC members. They will check and respond to PAC emails and mail that comes to the school.

#### **VICE-CHAIRPERSON**

The Vice-Chairperson will act in the Chairperson's position in his/her absence, assist the Chairperson and the Executive members and be one of the financial signing officers.

#### **SECRETARY**

The PAC Secretary assists the Chair in setting the agenda for the meetings, keeps an up-to-date record of Executive members names and phone numbers and keeps safe all records and documents for the PAC. They help the Chairperson with the newsletters and assist in keeping correspondence for the PAC. The PAC secretary also takes minutes at the PAC meetings and distributes the meeting minutes after the meetings.

#### **TREASURER (Must be filled to have a PAC)**

Keep an accurate record of all receipts and expenses. Count & deposit all funds in the bank and disburse funds as necessary. Give reports of all receipts, expenses and account balances and be one of the financial signing officers. Assist the PAC Chair with drafting a budget.

#### **DPAC REPRESENTATIVE (Must be filled to have a PAC)**

Make sure Riverdale parents/guardians have a voice at the district level and attend DPAC meetings and report back to the PAC.

## **NON-ELECTED MEMBERS:**

### **FUNDRAISING COORDINATOR/COMMITTEE MEMBERS**

Assist PAC Executive in choosing, organizing, finding volunteers and running various fundraising events.

### **HOT LUNCH COORDINATOR**

Must have current Food Safe Certification (see PAC if interested but do not have). Plan and organize school district approved hot lunch fundraisers.

### **EARTHQUAKE COMMITTEE COORDINATOR**

Assist Administration in collecting and tracking completed earthquake kits and to check and maintain current supplies in storage. And distribute kits at the end of the year.

"Keep in mind that these jobs can be shared so if you are interested in being part of one of these committees but can only contribute in one area, please put your name forward and we would glad to have your assistance".

You can view more information on the positions on the school website.

<https://www.surreyschools.ca/schools/Riverdale/Parents/PAC/Documents/>

## **Magic Show – This Friday after school!**

The Great Gordini will be joining us on Friday for a fun filled afternoon of Magic! Ticket orders were due today but not to worry if you didn't get yours in. We will be selling tickets at the door for \$5 per person.

PAC will have a concession with some yummy treats so don't forget to bring some money.

Students in grade 4-7 can attend alone. **Students in Kindergarten, grades 1, 2 and 3 must be accompanied by an adult. Please note that the adult accompanying the child must request an additional ticket for themselves.** An older sibling cannot be responsible for a younger child. Please note that you are responsible for your child's safe return home.  
Enjoy the show!

## **Magic Show Volunteers**

We are still looking for some volunteers to help out at the Magic show. We are looking for someone to help with the door (2:25 to 2:45) and the concession during the show. If you are able to lend a hand please email [Riverdale.PAC@hotmail.com](mailto:Riverdale.PAC@hotmail.com) or message us on Facebook. Thank you!

## **Hot Lunch dates**

Thursday April 19<sup>th</sup> – Panago Pizza

Thursday May 10<sup>th</sup> – Popcorn Day (last day to order May 3<sup>rd</sup>)

Thursday May 24<sup>th</sup> – Hot Dog Day (last day to order May 17<sup>th</sup>)

Thursday June 7<sup>th</sup> – Popcorn Day (last day to order May 31<sup>st</sup>)

Friday June 15<sup>th</sup> – Panago Pizza (last day to order June 8<sup>th</sup>)

Please submit your order through Munch-A-Lunch. Thank you!

## Playground Information Session

Riverdale is a school to over 470 kids. We have 3 play structures, 8 swings, a gravel field & outdoor basketball court. The wooden structure which is our largest play structure has passed its life expectancy as per the school district and it will be removed by 2021. All of the kids are outside at the same time during recess and lunch. Having this play structure removed will be devastating to an already crowded and busy play area.

Dave from Habitat Systems will join us at our AGM on May 17<sup>th</sup> to discuss options for replacing the structure and costs. We encourage parents to join us at the meeting to discuss the options. We would love for you to join us to share your ideas and be part of the decision process.

The meeting will take place on May 17<sup>th</sup> at 6pm in the library. Childminding is available. If needed please email [Riverdale.PAC@hotmail.com](mailto:Riverdale.PAC@hotmail.com) and let us know how many children you will be bringing.

If you haven't already, please join PAC on our Facebook Group Page. We post PAC events, provide you with reminders for school and PAC events, post forms that have been sent home, post important deadlines and share ideas and information. You can find us at <https://www.facebook.com/groups/Riverdale.PAC/> The group is open to Parents and Guardians of Riverdale students. To ensure it is a private group we will ask you for your child's name, teachers name and division. Thank you for joining us on Facebook!

vol<sup>••</sup>unteer  
*do good, feel good*