

H.T. THRIFT

# THUNDERBIRDS

## PAC Executive

### The Treasurer may

- be a signing officer
- ensure all funds of the council are properly accounted for
- disburse funds as authorized by the membership or executive
- ensure that proper financial records and books of account are maintained
- report on all receipts and disbursements at general and executive meetings
- make financial records and books of account available to members upon request
- have the financial records and books of account ready for inspection or audit annually
- with the assistance of the executive, draft an annual budget
- ensure that another signing officer has access to the financial records and books of account in the treasurer's absence
- submit an annual financial statement at the annual general meeting

If you are interested in this voluntary position, please submit a bit of your background and why you are interested in this role to [htthrift@surreyschools.ca](mailto:htthrift@surreyschools.ca) for parents to learn about you by December 11<sup>th</sup>. Candidate profiles will be available on the school web site.