

President	Laura Creech	<b>15 Attendees</b>
Vice-President	Erin Harvie	Laura Creech, Jennifer Wilson, Katie Everson, Cooper, Erin Harvie, Kristen
Treasurer	Jennifer Wilson	Fryer, Carol Davison, Chris Bobrownik, Sean Halliburton, Chantal Sears, Tana
Secretary	Kristen Fryer	Jennings, Jennifer Smith, Kirsten Yanicki, Lizzie Cheng, Gurpreet Bhatti.

Ideas for fundraising, playground design, money allocation, PAC events, etc.? We want to hear from you!

**Final PAC meeting of the school year Tuesday, May 21 (AGM) 6:30pm in the library.**

ALL parents/guardians of Peace Arch students are welcome, and are voting members of the PAC.

**PAC Website:** [peacearch.hotlunches.net](http://peacearch.hotlunches.net). **This is not just for hot lunch! It's our general PAC website!**

**If you have a child at Peace Arch, please register for the website to stay up-to-date with our school community.**

## 1. Introductions & Special Presentation by Peace Arch student re. Playground Fundraising - Laura C.

- **Welcome** and introductions; thank you all for attending! Reminder of how we approve our monthly meeting minutes: PAC Secretary will complete and email the minutes to all attendees for approval/edits; will make any necessary changes, then distribute minutes via email to parent community, and will post on PAC website
- Many thanks to **Fiona K. and Grandview Corners Starbucks** for donating tonight's coffee & tea; to **Katie E.** for providing mugs; and to volunteers Brooklyn and Alexander for childminding tonight.
- We had a very special presentation from **Grade 1 Peace Arch student Cooper**: at his recent birthday party, he asked for donations to the Peace Arch Playground Replacement Project in lieu of birthday presents, and was very proud to donate **\$250** to the fundraising effort! Way to go Cooper – thank you for your generosity!!

## 2. Admin Report - Chris B. & Carol D.

### 2.1. Recent Events:

- The Peace Arch Choir performed March 5<sup>th</sup> at the Bell Centre; thank you to Mrs. Blackman.
- French Concours d'Art Oratoire – school and District competitions; 6 students went to Districts, and 2 students selected for Provincials on May 6<sup>th</sup>!
- RCMP support of our school: Bullying Awareness and the 'ODD Squad' (VPD); community inclusion challenge to Grade 6/7 classes; traffic safety support.
- Term 2 progress reports were completed before Spring Break in March.
- Ultimate Frisbee and Badminton seasons are underway.
- Track Attack for Grades 3-7: opportunity to try new sports through track and field stations.
- Tennis lessons are underway for all classes; 4 sessions per division; partially funded by PAC.
- Grade 7 bowling and pizza lunch last week.
- Student Leadership: "Litterless Lunch" contest; inclusion projects like Read-Aloud club.
- Vaisakhi assembly last week; bhangra dancers, readings, turban-tying demonstration on Mr. Bobrownik.
- Class photos and panorama school photo last week.

### 2.2. Upcoming events:

- Track and Field season: practices to begin next week; Track Meet on Tues, June 4<sup>th</sup>.
- Welcome to Kindergarten on Wednesday, April 24<sup>th</sup>, 12:30pm.
- Spirit Day: Crazy Hair and Hats on Thursday, April 25<sup>th</sup>.
- Grade 1 Science World fieldtrip Friday, April 26<sup>th</sup>; PAC funds the school bus for this annual fieldtrip.
- School musical "Cinderella: A Modern Makeover" shows on May 9 (evening) and May 10 (daytime).
- Family Tea and Art Show: Wednesday, May 22<sup>nd</sup> in the gym.
- Grade 4 Victoria fieldtrip Thursday, May 23<sup>rd</sup>.
- Grade 7 events: Dragon Boating; EMS Mentorship project (3 visits).

- BC Lions Energy Champions assembly: PowerSmart, energy conservation.
- Bike to School week at the end of May.
- Inclusion projects: Div. 4 donation drive / charity walk/run in May; Grade 6/7s supporting community members

### 2.3. Items to Discuss:

- Students voted the past two weeks on the final features of the new playground: decided on the Sol Spinner, as well as the following 3 panels: steering wheel, bongos, chimes. Thank you to teachers for collecting the votes!

## 3. Treasury Report - Jennifer W.

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- 3.1. Hot Lunch Round 2 total is in, and it's excellent! Very big thank you to parent volunteer Elizabeth McCrank for running the Hot Lunch program so smoothly and successfully.
- 3.2. Discussion about money for playground payment needing to be ready for transfer to the District
  - Our PAC must transfer funds from our playground fundraising campaign to the Surrey School District to pay the purchase order; it does not go directly through the PAC.
- 3.3. **MOTION: To allocate funds from the PAC Gaming Account in the amount of \$14,750.00, to the Surrey School District SD36 account for the purpose of funding the new Peace Arch Playground. Moved by Jennifer Wilson; seconded by Erin Harvie. All in favour; none opposed. Motion carried.**
- 3.4. **MOTION: To transfer the balance of the \$100,086.21 due for playground payment, from the PAC Operating Account to the Surrey School District SD36 account, to a maximum of \$70,000.00. Moved by Jennifer Wilson, seconded by Sean Halliburton. All in favour; none opposed. Motion carried.**
- 3.5. Discussion that money should be transferred now to facilitate quick access to the purchase order through the Surrey School District; we need to show that funds are indeed in place.

## 4. Playground – Fundraising/Sponsorship and Design Update – Sean H.

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- 4.1. Playground Committee meetings were held March 8<sup>th</sup> and April 3<sup>rd</sup>.
  - Decision to flip the playground design 'mirror-image' so slide goes north, and ramp is at south end, to make better use of the available space; Decision to remove circular monkey bars, replace with straight ones with platform at far end.
  - Students voted on spinner accessory (winner: Sol Spinner) and 3 panels of large accessible hex-deck (steering wheel, bongos, and chimes).
  - Habitat is able to print large thank-you poster for playground sponsors; ready in time for Spring Fling; Kristen to order.
  - Fundraising is progressing: from community groups, businesses, and families so far we have raised \$25,547 (plus another \$13,000 expected to come in later this spring); this is in addition to \$50k in savings from the 2016/17 and 2017/18 school years. TOTAL: \$88,547.
  - Peace Arch Hospital Foundation approved our request for a \$5,000 grant!! Wonderful news!
  - Possible donation from local developer in the works; will provide update if we hear anything further.
- 4.2. **Tentative weekend for summer playground installation: Sat July 20-Sun July 21;** approx. 20 parent volunteers needed for installation day, and must be able to commit to the entire day (re. safety orientation, etc.); if parents are available for only part of the day, we'll also happily take volunteers for food and drink service, childminding, etc.
- 4.3. **Always looking for more help on the Playground Committee!** Several more parent volunteers needed. [PeaceArchPACplayground@gmail.com](mailto:PeaceArchPACplayground@gmail.com); need more volunteers to continue fundraising, collaborate on design, plan grand opening ceremony in the fall, organize recognition campaign, etc.

## 5. 'Welcome to Kindergarten' Session Apr 24 – Laura C.

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- 5.1. Kindergarten Orientation – Wednesday, Apr 24 - 12:30pm in the Library.
  - Welcome to all the new families joining Peace Arch next year; PAC will say a few words about what we do, please join us, and will hand out flyers with small punch card attached to invite families to visit our Spring Fling next week!

## 6. Staff Appreciation Luncheon – Laura C.

### 6.1. Staff Appreciation Luncheon - planned for Thursday, June 6th

- Annual event to show our appreciation to the Peace Arch staff.
- We rent dishes, cutlery, etc., and parents donate hot/cold food items, and volunteers for day-of.
- Online sign-up sheet will come out in May.

### 6.2. Every year we make small gifts for each staff member; any Pinterest-y ideas for low-cost but meaningful gifts?

## 7. Spring Fling – Friday, April 26th, 2019 – Laura C.

### 7.1. SPRING FLING DONATIONS UPDATE:

- Silent Auction is coming along, but donations are still needed to make it a success - parents, please keep the donations of gift cards, gift baskets, etc. coming!
- Raffle Baskets - thank you for the donations that have come in so far to classroom teachers - all Raffle Basket items will be collected THURSDAY, April 18 at the end of this week, so please get your donations in!
- Thank you for the Wine donations that have been collected in the office - wine donations will be accepted up until day of the Spring Fling; top prize: Hester Creek worth \$50.
- Thank you to Save-On Foods South Pointe for a \$250 gift card donation; used to buy wine including the \$50 top prize.
- Thank you to Safeway Peninsula Village for a donation to our candy-bag prizes.

### 7.2. We'll have access to the gym from 9:00am for set-up! Thank you, admin!

### 7.3. Discussion about cross-over between Snowball and Spring Fling donations/fundraising; let's revisit next year and consider having wine grab / plinko / silent auction at one event or the other; donation fatigue!

### 7.4. Spring Fling Volunteers - Erin H.

- student volunteers: 11 have signed up from EMS, committed for 3hr shifts, plus past PAE students have been contacted and are welcome to volunteer.
- parent volunteer sign-up will be sent out later this week: [www.volunteersignup.org/AMK94](http://www.volunteersignup.org/AMK94)
- Katie E. can set up photo booth; Cameron P. can run it.
- Face-painting: Katie E. can run the face-painting booth, \$40 budget for new supplies.
- Many more parents needed to volunteer, to run stations such as tickets, prizes, concession, etc.

### 7.5. Concession: White Spot food truck confirmed, to park on Roper this year.

- hot dogs, popcorn, water, pop, chips
- Erin email KF the concession items and prices (same as last year?)

## 8. Other Business – Laura C.

- Next PAC meeting is the AGM (Annual General Meeting) where the PAC membership will elect next year's PAC Executive: President, Vice-President, Treasurer, and Secretary. Please see the following page for more info.

PAC Meeting adjourned 8:10pm.

Next PAC Meeting is the AGM on Tuesday, May 21<sup>st</sup>, 2019, 6:30-8:00pm in the school library. Voting for next year's PAC Executive roles will take place.





## *Why join the Peace Arch Parent Advisory Council?*

Connect with other parents. Be the first to hear about important school news & upcoming events. Have a voice on how our PAC \$\$\$ is spent, and which activities/programs we fund. Learn how Peace Arch students benefit from the work of the PAC. Volunteer your time, at school or at home, to make a difference in our school community.



- **PAC has just 7 meetings** each school year (no meetings in Dec, March, or June).
- **We run only 3 main fundraisers** throughout the year:
  - Annual Fundraising Campaign (Sept-Dec)
  - Hot Lunch Program (Sept-June)
  - Spring Fling Family Carnival (April/May)

Many of our active PAC members are 'graduating' on to high school next year, so **we need renewed participation and new parents to step forward to carry on the work of the PAC.**

*Get involved in your child's school and education, and join us for the final meeting of the year!*

### **2019/20 AGM & Elected Executive Roles**

We are looking forward to voting in our new PAC Executive committee at our **May 21<sup>st</sup> AGM**. Executive positions and some of their duties are:

#### **A. The President/Chair may**

- speak on behalf of the council
- consult with council members
- preside at membership and executive meetings
- ensure that an agenda is prepared
- ensure that the council is represented in school and district activities
- work closely with the school's administration team to achieve objectives

#### **B. The Vice-President may**

- support the president
- assume the duties of the president in the president's absence or upon request
- assist the president in the performance of his or her duties
- accept extra duties as required

#### **C. The Secretary may**

- ensure that members are notified of meetings
- record and file minutes of all meetings
- prepare and maintain other documentation as requested by the membership or executive
- create PAC newsletters

#### **D. The Treasurer may**

- be a signing officer
- ensure all funds are properly accounted for
- disburse funds as authorized by the membership or executive
- ensure that proper financial records and books of account are maintained
- with the assistance of the executive, draft an annual budget
- ensure that another signing officer has access to the financial records in the treasurer's absence
- submit an annual financial statement at the annual general meeting

**Please join us  
Tuesday, May 21st,  
for the PAC AGM  
and election of next year's  
PAC Executive Committee!**

Source: <http://surreydpac.ca/wp-content/uploads/2015/02/Role-of-PAC-DPAC-Executives.pdf>