

PAC Meeting - January 20th

Please join us for our PAC meeting next Tuesday morning in the Staff Room at 8:45 a.m. PAC meetings usually last about an hour and everyone is welcome to attend. You'll find a copy of the minutes from our last PAC meeting on page 2 of this newsletter. This month, our Treasurer Eva Kral will update us on PAC finances, we'll hear all about the school-wide musical, *The Wizard of Oz*, and we'll talk about a few upcoming fundraisers. We are also putting the call out for those who may be interested in leadership positions for the PAC next year. Drop by and join us for a cup of coffee or tea!

Pub Night - February 28th

Put February 28th at 6:00 p.m. on your calendar. All Ray Shepherd parents are invited to attend the Pub Night & Auction at Sawbucks. Tickets are on sale now for \$21.00 which will include a dinner, one drink, and a musical performance (beginning at 9 p.m.). For more details, please see our ticket form below. Proceeds go toward partial funding of the Grade 7 year-end camp experience.

Spring Hot Lunch

Our current Hot Lunch Session ends on March 5th, just before Spring Break. Our next session will begin after Spring Break on March 26th. Here are the important order dates to remember:

February 9 - Spring Hot Lunch Online Orders Open

February 25 - Spring Hot Lunch Orders Close

February 27 - Spring Hot Lunch Payment Due

If you are new to Ray Shepherd or have not signed up for the Hot Lunch Program this year, you can begin the process now:

1. Download the complete detailed, step-by-step instructions from the PAC website Hot Lunch page if needed.
2. Log in at: www.rayshepherd.hotlunches.net (step-by-step instructions are available under the help menu)
3. Access Code: **RSHL** ← you need to use this access code!
4. Create an account and register each student.

Upcoming Dates

January 15

Hot Lunch - Asian Cuisine

January 20

PAC Meeting
8:45 am, Staff Room

January 22

Hot Lunch - Pasta

January 23

Non-Instructional Day

January 29

Hot Lunch - Wraps/Booster Juice

February 3, 4

12:30 and 7 p.m.
Performance Dates
The Wizard of Oz

February 9

Family Day

CLIP AND RETURN TO YOUR TEACHER OR THE MAIN OFFICE

Parents Night Out - Saturday, February 28th

Join us for our Parents Night Out & Auction, Saturday, February 28th at 6.00 p.m. at Sawbucks on 152 Avenue in South Surrey. Talk to your friends at Ray Shepherd and plan to join us at this fun evening out. We are also looking for auction items. If you or your business are able to contribute an auction item, please indicate that below and our Auction Coordinator will be in touch.

Please complete the ticket form below and attach a cheque (no staples please) and return this to your child's teacher or the Main Office.

Your Name _____ Your E-mail _____ Your Phone _____

Number of Tickets _____ x \$21.00 = _____ Total Attached

_____ I have item(s) for the auction that I would like to donate, please contact me.

_____ I'm a Grade 7 Parent and would like to help organize this event.

Tickets will be delivered to your child to bring home.

Child's name _____

Division _____

**ORDERS DUE MONDAY, February 23rd THANK YOU!
MAKE YOUR CHEQUE PAYABLE TO – Ray Shepherd**

Minutes of the Ray Shepherd Elementary PAC: November 18, 2014

PAC EXEC: Linda Stanley Wilson, Chair; Eva Kral, Treasurer; Elizabeth Green, Fundraising; Tamara Langford, Secretary

STAFF MEMBERS: Jackie Howard, Principal; Jenny Messenger, Teacher

PARENTS: Melanie Graborault, Amber Trettenero, Aisha Cheema, Gina Dobrodzicka, Pia Lewis Perry

1. **Call to Order:** 8:52 by Linda Stanley Wilson
2. **Approval of Agenda:** Liz Green, 2nd by Pia; all in favor
3. **New PAC Executive Appointments:** Hot Lunch Coordinators: Jilly Lammoglia & Maia Scott, motion by Chair; all in favor
2nd Fundraising Coordinator: Denise Phipps, motion by Chair; all in favor
4. **Approval of October 2014 Minutes:** Liz 2nd by Pia - all in favor
5. **Principal's Address:** Jackie Howard
 - a) **Updates:** Al Pichler - auditions for intermediate kids on the 26th. Volleyball in full swing. Me2We team is busy - great team - setting Rafiki bracelets and cookies at the Craft Fair. Report Cards out on Nov. 28th; Early dismissal on Dec. 3rd for Teacher Interviews.
 - b) Teachers did a great workshop on writing with Adrienne Gear (Reading Power) - looking at resources to support that effort.
 - c) There will be no Christmas concert - we can't do both Al Pichler & a concert as it takes too much teaching time away. A short memo to inform parents of that will be sent out with the Newsletter.
 - d) Dec 4th- Babysitting Night \$15 / child \$5 per extra 5:30-8:30 p.m. led by Grade 7s.
 - e) Holiday Hampers (Profiles coming from sister school) will coordinate and then send out to class parents.
 - f) No coat/toy drive this year (Note: A Toy Drive was later scheduled and organized by the Grade 7s).
6. **Teacher's Report:** Jenny Messenger
 - a) Strongly focusing on academics and PLO's at this time.
 - b) Intermediate Art Club - 1st two months will be on set design for the Musical, work will be in Mr. Alcott's old room. May need PAC funding. Linda SW advised that it would be helpful to the PAC to think ahead about budget needs and prioritize items for PAC funding.
 - c) Will the be a Deck the Halls day? Jackie: perhaps the same day of the craft fair...will meet with staff about that.
 - d) Students need to do something for community - self directed from them and approved by staff. Things considered are pajama day.
 - e) **Computer Discussion:** Jenny advised that there is a great need for computers downstairs. The upstairs ones are great, but only 14 computers actually work downstairs. Linda SW: We are going to revisit the budget after the play. What exactly are we looking at cost wise? Jenny: missing keys, cords are falling out, batteries are done and they are not charging. Jackie: We received a grant and PAC contributed to the other computers and that is great but we really need new ones for downstairs (also previously funded by the PAC). Jackie is constantly sourcing grants - and will look for grants for computers again. Eva asked about students bringing their own device? Jenny: teachers support that, but it doesn't always work app wise etc. Eva: We probably need \$10k a year in the budget just for computers. A school-wide audit should be conducted to determine current and yearly needs. Liz: Are typing classes ever going to offered? Jenny: That would be a home responsibility as is cursive writing. Some kids struggle and there is an app for that and the kids can work at home. Melanie: Is there an opportunity to write a request to reach out to parents to ask employers to fund raise via paycheques to support the school. I would be happy to write that. LindaSW: In the past, Jane Shears coordinated it - I would be happy to have you lead that. Identify needs, coordinate, etc. Melanie will pursue options.
7. **Chair Address:** Linda Stanley Wilson
 - a) Appeal for volunteers was successful - Gina Dobrodzicka and Charlene Miles have agreed to head the garden. Aisha Cheema then also volunteered to help. They have been busy with Fall clean-up.
 - b) Hot Lunch: Andrea Scoten will head up canteen purchases, an integral component of the Hot Lunch program. More volunteers have come forward and have been added to existing Hot Lunch teams and some extra will be available as substitutes. The next ordering period will be in February.
 - c) Craft Fair sign up went out electronically, Nov. 28th is the deadline. Jackie: will put in a work order to have the gym electrical outlets looked at to avoid overloads that have been experienced in the past.
 - d) Treat day item for next week: Quinoa Chocolate puffs, \$1 each. The treat is approved as "Eat Often" in the BC Ministry Food Guide (this follows our desire to introduce new healthy choices for students). Thanks to Amber Trettenero for coordinating Treat Day.
8. **Budget Update:** Eva Kral
 - a) Things are looking good. We have \$10,000 estimated income and \$11,000 in requests (including some additions today) so that will work out; \$5000 in reserve, plus Gaming Funds to cover the play expenses.
 - b) A reminder was given that \$3000 is allocated to Classroom Teachers. Jackie will advise teachers of that.
 - c) Eva made a motion to increase iPad app support from \$1500 to 2000 (back-up paperwork is needed for records); Rainbow Room to be allocated \$400 in much needed support; and top up LST and Integration to \$400 each.

Discussion: Pia: What is the Rainbow Room used for? Linda SW: Technically, it is the social development room, but also a quiet place to work, a place where students work on challenge activities; etc. Jenny: Kathy is our resource for counselling, she does *Mind Up*. Jackie: She works with students who are here early in the morning, who want to be challenged, she has an open model. Jenny also clarified typical purchases for Integration, LST, etc: headphones, wiggle cushions, rollers for active feet. Pia: Are items purchased by the PAC property of the school? Eva: Yes (PAC does not maintain, repair, or necessarily replace these extra purchases.) LindaSW called for a vote: All those in favor to amendments and changes discussed? Approved - all in favor.
9. **Motion to Adjourn:** Eva, 2nd by Pia, all in favor.