

# KATZIE ELEMENTARY HOT LUNCH PROGRAM

Welcome! MunchaLunch Opens Tue, Sep 12

“Sep-Dec 2017/18 – FALL Term”

HotLunch Dates are:



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**TIMBITS SNACK DAY**  
**(\*\*PLEASE NOTE QUICK CUT OFF\*\*)**  
Wednesday Sep 20<sup>th</sup>

Ordering for **Tim Hortons - Timbits** will close midnight  
**Wednesday Sep 13<sup>th</sup> now Thursday Sep 15<sup>th</sup>**  
**\*\*ORDERING HAS BEEN EXTENDED\*\***

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**PANAGO PIZZA HOTLUNCH DAY**  
**(\*\*PLEASE NOTE QUICK CUT OFF\*\*)**  
Friday Sep 29<sup>th</sup>

Ordering for **Panago Pizza** will close midnight  
**Wednesday Sep 13<sup>th</sup> now Thursday Sep 15<sup>th</sup>**  
**\*\*ORDERING HAS BEEN EXTENDED\*\***

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**KERNELS POPCORN SNACK DAY**  
Wednesday Oct 11<sup>th</sup>

Ordering for **Kernels Popcorn** will close midnight  
**Wednesday Sep 27<sup>th</sup>**

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**WHITESPOT HOTLUNCH DAY**  
Friday Oct 27<sup>th</sup>

Ordering for **WhiteSpot** will close midnight  
**Wednesday Oct 11<sup>th</sup>**

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**OPA SOUVLAKI HOTLUNCH DAY**  
Friday Nov 17<sup>th</sup>

Ordering for **Opa Souvlaki** will close midnight  
**Wednesday Nov 1<sup>st</sup>**

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**MENCHIES SNACK DAY**  
Wednesday Nov 29<sup>th</sup>

Ordering for **Menchies Frozen Yogurt** will close midnight  
**Wednesday Nov 15<sup>th</sup>**

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**HOTDOG DAY**  
Friday Dec 8<sup>th</sup>

Ordering for **Hotdogs** will close midnight  
**Wednesday Nov 22<sup>nd</sup>**

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**CANDY BAG FUNDRAISER DAY**  
Wednesday Dec 20<sup>th</sup>

Ordering for **Candy Bags** will close midnight  
**Wednesday Dec 6<sup>th</sup>**

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## \*\* IMPORTANT \*\*

**PAYMENT IS DUE IMMEDIATELY UPON ORDERING. Order all at once, or month to month.**

**Payment can be made securely online with a credit card, now directly through the MunchaLunch system. Please follow the prompts. Or, you may drop off cheque payments DIRECTLY TO THE ADMIN OFFICE, clearly marked with your ORDER NUMBER, CHILDS NAME and DIVISION**  
**Payments must be received no later than 2pm cutoff day – NO EXCEPTIONS!**

Sign up for the school's email notifications, log in to Twitter, find the Katzie Elementary PAC page on Facebook and/or get the Surrey Schools App for all future notifications of Hot Lunch days.

## Here's how to register if you are new to MunchaLunch – it's easy!:

- ➔ Go to the school website : <https://www.surreyschools.ca/schools/katzie>
- ➔ Click the “**Register Here**” button. The system will guide you through
- ➔ After adding your children, click the green “Order Lunch!” button to order
- ➔ Pay immediately for your order by credit card (or have cheque ready to deliver to school next day)
- ➔ Next time, just click the “**Login Here**” button to access your account.

## ORDERING & PAYMENT INFORMATION

You can pay for your orders by credit card (securely online through the MunchaLunch system) or by cheque

Cheques are to be made payable to: **Katzie Elementary PAC**

All cheque payments MUST be clearly labelled with: **student name, division AND, order confirmation number**

Ordering and payments are a **2 step process**.

**Step 1:** You will receive a confirmation email when you have placed your order.

**Step 2:** **You will receive a second confirmation email when payment is processed.**

If you receive reminder emails requesting payment for your order it is because your **account is not paid**. Please contact [katziehotlunch@gmail.com](mailto:katziehotlunch@gmail.com) immediately if you are having payment troubles. Outstanding accounts result in unpaid orders which are not recognised in the reporting system for the Vendors, therefore are automatically cancelled out.

If you need assistance with ordering please email the Hot Lunch Committee at [katziehotlunch@gmail.com](mailto:katziehotlunch@gmail.com) or, if you do not have access to the internet, please leave a message with the school admin office.

## GOOD TO KNOW! New this Year!!

**PARENT VOLUNTEERS ARE NEEDED FOR EACH DIVISION FOR DELIVERY OF FOOD TO CLASS.** Sign up sheets will be posted at each classroom, and an online link will be made available through the school website & PAC Facebook page shortly. Due to the size of our school, we cannot run this program without way more help. Thank you in advance.

Katzie HotLunch also provides a lunch to our families in need so they don't miss out. You can help by adding a \$1 donation to your hotlunch order. Donations are not compulsory. Donate a little or a lot. Any donations we do receive, is greatly appreciated and thank you.

If your child is ill/away on a hot lunch date, **YOU** must arrange pick up by yourself/friend/neighbour/fellow classmate for lunch time (12 noon) – we suggest you contact your Teacher or Divison Volunteer when arrangement has been made. Due to the size of our school, we are just not able to keep up with the amount of requests. ALL lunches will be delivered to the classrooms. Failure to collect lunch will result in lunch being given to another student or thrown out. We do not have the facilities to keep lunches for next day.

The HotLunch committee do their best to provide a variety of food items throughout the year. We are unable to certify items from food vendors to be allergen free, but we do our best to list possible allergens, contents and/or ingredients. All menu's, if possible will have something that is dairy/nut free & vegetarian. Please feel free to review the menus in MunchaLunch and we encourage parents to contact the Vendor directly for futher ingredient information.

Orders can be cancelled up until the order close date for each individual Hot Lunch date. Any payment received will sit as a credit on your account for future use. Orders cannot be cancelled after cut off date as items have already been ordered from vendor.

Sorry, there are **NO REFUNDS** as this is a PAC fundraiser. We appreciate your support for our Hot Lunch Program as we build funds for our school for music equipment, sports equipment, electronics, field trips and much, much more.

Thank you to the Katzie Elementary parent community for supporting this important fundraiser and to our wonderful volunteers who help make this program a success! Please keep in mind, the HotLunch Committee are very busy **VOLUNTEERS** and do their best to ensure quality products are delivered on time with minimal error. If you have any questions, concerns or suggestions, please email [katziehotlunch@gmail.com](mailto:katziehotlunch@gmail.com) we'd love to hear from you.