



Katzie Elementary Hot Lunch Program
Welcome! MunchaLunch is NOW OPEN
"FALL Session 2018"
HotLunch Dates are:



TIMBITS TREAT DAY Wednesday Sept 19 th	Ordering for Timbits will close midnight *** 2 pm, Monday 17th NO EXCEPTIONS ***
CHOPPED LEAF HOTLUNCH DAY Friday Sept 28 th	Ordering for Chopped Leaf will *** 2 pm, Wednesday Sept 19th NO EXCEPTIONS ***
MENCHIES TREAT DAY Wednesday Oct 10 th	Ordering for Menchies will close midnight Wednesday Sept 26th
MING N' SING DAY Friday Oct 26 th	Ordering for Ming N' Sing will close midnight Friday Oct 12^h
WILL IT BE... A TRICK OR A TREAT DAY? Wednesday Oct 31 st	Ordering for Candy or Fresh Fruit/Veg will close midnight Wednesday Oct 17th
COTTON CANDY AND POPCORN DAY Wednesday Nov 14 th	Ordering for Cotton Candy and Popcorn will close midnight Wednesday Oct 31st
HOT DOG DAY Friday Nov 23 rd	Ordering for Hot Dog Day will close midnight Friday Nov 9th
CRAZY BREAD AND MILK DAY Wednesday Nov 28 th	Ordering for Crazy Bread and Milk will close midnight Wednesday Nov 14^h
PANAGO PIZZA DAY Friday Dec 7 th	Ordering for Pizza Day will close midnight Friday Nov 23rd
KERNELS AND CANDY DAY Wednesday Dec 19 th	Ordering for Kernels and Candy Bags will close midnight Wednesday Dec 5th

Payment is due IMMEDIATELY AT TIME OF ORDERING.

*Payments can be made securely online with credit card or you may drop
off cheque payments DIRECTLY TO THE ADMIN OFFICE, clearly
marked with your **ORDER NUMBER, CHILDS NAME and DIVISION.***

*Payments must be received no later than 2pm next day.
NO PAYMENT - NO LUNCH!*

Are you new to HotLunch?

Our ordering system is **GREEN!** Instead of filling out a paper order form, parents place hot lunch orders Online using **MunchaLunch.com**

Sign up for the school's email notifications, log in to Twitter, find the Katzie Elementary PAC page on Facebook and/or get the Surrey Schools App for all future notifications of Hot Lunch days.

HOW TO REGISTER FOR MUNCHALUNCH – it's easy!:

- Go to the school website: <https://www.surreyschools.ca/schools/katzie>
- Click the “**Register Here**” button. The system will guide you through
- After adding your children, click the green “Order Lunch!” button to order
- Next time, just click the “**Login Here**” button to access your account.

IMPORTANT: ORDERING & PAYMENTS

You can pay for your orders by credit card *OR* cheque

Ordering and payments are a **2-step process**. You will receive a confirmation email when you have placed your order. **You will receive a second confirmation email when payment is processed**. If you receive reminder emails requesting payment for your order it is because your account is not paid and you should contact katziehotlunch@gmail.com immediately if you have made a payment. Outstanding accounts result in unpaid orders which are not recognized in the reporting system for the Vendors, therefore are automatically cancelled out. **NO FOOD WILL BE ORDERED.**

Cheques are to be made payable to: **Katzie Elementary PAC**

ALL cheque payments should be clearly labelled with:
student name **AND**, division number **AND**, order confirmation number

If you need assistance with ordering or payment, please email the Hot Lunch Committee at katziehotlunch@gmail.com
or, if you do not have access to the internet, please leave a message with the school admin office.

NOTE: If your child is away on a hot lunch:

We welcome you to come and pick up their lunch directly from their classroom **OR**, you may make your own arrangements direct with your child's Teacher to have lunch picked up by friend or sibling. Please understand, due to the size of our school, we can no longer pull lunches or make special arrangements for you. Failure to collect lunch will result in lunch being given to another student or thrown out. Sorry, we cannot keep lunches.

Orders can be cancelled up until close date for each individual Hot Lunch date. Any payment received will sit as a credit on your account for future use. Orders cannot be cancelled after cutoff date as items have already been ordered from vendor.

There are **NO REFUNDS** as this is a PAC fundraiser. We appreciate your support for our Hot Lunch Program as we build funds for our school.

Our thanks to the Katzie Elementary parent community for supporting this important fundraiser and to our wonderful volunteers who help make this program a success! Please keep in mind, the HotLunch Committee are busy **VOLUNTEERS** and do their best to ensure quality products are delivered on time with minimal error. If you have any questions, concerns or suggestions, please email katziehotlunch@gmail.com we'd love to hear from you.