



Katzie Elementary Hot Lunch Program
Welcome! MunchaLunch is NOW OPEN
"Winter Session 2019"
HotLunch Dates are:



OPA HOT LUNCH DAY
Friday January 18th

Ordering for **Opa** will close
2 pm Friday, January 4th

*****Due to Christmas Break, all cheque payments must be received by 2pm Monday, January 7th*****

MENCHIES TREAT DAY
Wednesday Jan 30th

Ordering for **Menchies** will close
2pm Wednesday, January 16th

WHITE SPOT HOT LUNCH DAY
Friday Feb 8th

Ordering for **White Spot** will close
2pm Friday, January 25th

CUPCAKE MILK AND TREAT DAY
Thursday Feb 14th

Ordering for **Cupcakes and Milk** will close
2pm Wednesday, January 30th

HARDBITE TREAT DAY
Wednesday February 20th

Ordering for **Hardbite** will close
2pm Wednesday, February 6th

STREATS DAY
Tuesday Feb 26th

Ordering for **StrEATS** will close
2pm Tuesday, Feb 12th

SUSHI DAY
Friday March 8th

Ordering for **SUSHI** will close
2pm Thursday, Feb 21st

KRISPY KREME TREAT DAY
Thursday March 14th

Ordering for **Krispy Kreme** will close
2pm Thursday, February 28th

SAMOSA DAY
Thursday March 14th

Ordering for **Samosa** will close
2pm Thursday, March 14th

Payment is due IMMEDIATELY AT TIME OF ORDERING.

Payments can be made securely online with credit card or you may drop off cheque payments DIRECTLY TO THE ADMIN OFFICE, clearly marked with your **ORDER NUMBER, CHILDS NAME and DIVISION.**

***Payments must be received no later than 2pm next day.
NO PAYMENT - NO LUNCH!***

Are you new to HotLunch?

Our ordering system is **GREEN!** Instead of filling out a paper order form, parents place hot lunch orders Online using **MunchaLunch.com**

Sign up for the school's email notifications, log in to Twitter, find the Katzie Elementary PAC page on Facebook and/or get the Surrey Schools App for all future notifications of Hot Lunch days.

HOW TO REGISTER FOR MUNCHALUNCH – it's easy!:

- Go to the school website: <https://www.surreyschools.ca/schools/katzie>
- Click the "**Register Here**" button. The system will guide you through
- After adding your children, click the green "Order Lunch!" button to order
- Next time, just click the "**Login Here**" button to access your account.

IMPORTANT: ORDERING & PAYMENTS

You can pay for your orders by cheque (delivered to school office next day) OR securely online by credit card

Ordering and payments are a **2-step process**. You will receive a confirmation email when you have placed your order. **You will receive a second confirmation email when payment is processed**. If you receive reminder emails requesting payment for your order it is because your account is not paid and you should contact katziehotlunch@gmail.com immediately if you have made a payment. Outstanding accounts result in unpaid orders which are not recognized in the reporting system for the Vendors, therefore are automatically cancelled out. **NO FOOD WILL BE ORDERED.**

Cheques are to be made payable to: **Katzie Elementary PAC**

ALL cheque payments should be clearly labelled with:
student name **AND**, division number **AND**, order confirmation number

If you need assistance with ordering or payment, please email the Hot Lunch Committee at katziehotlunch@gmail.com

or, if you do not have access to the internet, please leave a message with the school admin office.

NOTE: If your child is away on a hotlunch:

Please make arrangements direct with your student's Teacher. You are welcome to come and pick up the lunch directly from their classroom OR, make arrangements to have lunch picked up by friend or sibling. Please understand, due to the size of our school, we CAN NOT pull lunches or make special arrangements for you. Please do not phone the school office to make these requests. The office staff also know we will not pull lunches. Failure to collect lunch will result in lunch being given to another student or thrown out. Sorry, we cannot keep lunches.

Orders can be cancelled up until close date for each individual HotLunch date. Any payment received will sit as a credit on your account for future use. Orders cannot be cancelled after cutoff date as items have already been ordered from vendor.

There are **NO REFUNDS** as this is a PAC fundraiser. We appreciate your support for our Hot Lunch Program as we build much needed funds for our school.

Our thanks to the Katzie Elementary parent community for supporting this important fundraiser and to our wonderful volunteers who help make this program a success! Please keep in mind, the HotLunch Committee are busy VOLUNTEERS and do their best to ensure quality products are delivered on time with minimal error. If you have any questions, concerns or suggestions, please email katziehotlunch@gmail.com we'd love to hear from you.