

Katzie Hotlunch Program

“2020/21”



Due to Covid-19 and our Surrey School District policies, unfortunately there will be no regular Hotlunch for this school year.

MunchaLunch has been opened to offer a donation option or refund reimbursement for the Cancelled Spring 2020 session. Thank you for your patience while we have navigated through this new normal.

As always, we thank you for your continued support of our school. A BIG thank you to all our volunteers that contribute many hours supporting the PAC and our Hotlunch program all while navigating your own busy life schedules. Our school is very lucky to have you.

We are currently looking at non-food item fundraising ideas. Should you have a product, idea or contact, please email katziehotlunch@gmail.com.

DONATE or REFUND

When you log in to your MunchaLunch account, please first ensure you update your family account with correct grade year/s and divisions. If you had a credit owed from the cancelled Spring 2020 menu, you will see it applied as a credit on your account. The donation portion of the Hotlunch order is purely OPTIONAL. We are so grateful to have so many generous parents in our school community – *THANK YOU!!!!*

Create an order, as you would a normal Hotlunch, then select the option you prefer. Options are:

- ⇒ **Donate \$5** Use this option to donate in lots of 5
- ⇒ **Donate \$10** Use this option to donate in lots of 10
- ⇒ **Donate \$20** Use this option to donate in lots of 20
- ⇒ **Donate 100%** This option allows you to donate your full credit
- ⇒ **Donate 50%** This option allows you to donate half of your credit if larger than \$10 (due to cost of cheques)
- ⇒ **Refund Only** Use this option if you would like a full refund only.

If you selected **Donate** (thank you for your generosity) please process any payment owing by credit card following the prompts. If you would prefer to pay by cheque, please contact us at katziehotlunch@gmail.com to make drop off arrangements.

If you selected **Donate 50%** (thank you for your generosity) or **Refund Only**, reimbursement cheques will be made available from **Wednesday, October 14th**.

Please wear a mask AND bring photo ID. You can pick up your cheque directly from the school office side window.

Should we find a way to run a Hotlunch treat day or non-food item fundraiser, we'll let you know.

HOW TO REGISTER FOR MUNCHALUNCH – it's easy!:

- Go to the school website: <https://www.surreyschools.ca/schools/katzie>
- Click the “**Register Here**” button. The system will guide you through
- After adding your children, click the green “Order Lunch!” button to order
- Next time, just click the “**Login Here**” button to access your account.

IMPORTANT: ORDERING & PAYMENTS

You can pay for your orders by **CREDIT CARD** or **CHEQUE** only

Ordering and payments are a **2-step process**. You will receive a confirmation email when you have placed your order. **You will receive a second confirmation email when payment is processed**. If you receive reminder emails requesting payment for your order it is because your account is not paid and you should contact katziehotlunch@gmail.com immediately if you have made a payment. Outstanding accounts result in unpaid orders which are not recognized in the reporting system for the Vendors, therefore are automatically cancelled out. **NO FOOD WILL BE ORDERED.**

Cheques are to be made payable to: **Katzie Elementary PAC**

ALL cheque payments should be clearly labelled with:
student name **AND**, division number **AND**, order confirmation number

If you need assistance with ordering or payment, please email the HotLunch Committee at katziehotlunch@gmail.com
or, if you do not have access to the internet, please leave a message with the school admin office.

NOTE: If your child is away on a hot lunch:

Please make your own arrangements direct with your child's Teacher to have the lunch picked up by yourself, a friend or a sibling. Due to the size of our school, we CAN NOT pull lunches or make special arrangements for you. Failure to collect lunch will result in lunch being given to another student or thrown out. Unfortunately, we cannot keep lunches.

Orders can be cancelled up until close date for each individual Hot Lunch date. Any payment received will sit as a credit on your account for future use. Orders cannot be cancelled after cut-off date as items have already been ordered from vendor.

There are **NO REFUNDS** as this is a PAC fundraiser. We appreciate your support for our Hot Lunch Program as we build funds for our school.

Our thanks to the Katzie Elementary parent community for supporting this important fundraiser, and to our wonderful volunteers who help make this program a success! Please keep in mind, the HotLunch Committee are busy **VOLUNTEERS** and do their best to ensure quality products are delivered on time with minimal error. If you have any questions, concerns or suggestions, please email katziehotlunch@gmail.com we'd love to hear from you.

*Sign up for the Katzie Elementary's email notifications and
find the Katzie Elementary PAC page on Facebook
for all future notifications of Hot Lunch days.*