## **Queen Elizabeth Secondary School**

9457 King George Blvd., Surrey, BC V3V 5W4 Phone: 604-588-1258 Fax: 604-584-5294 www.surreyschools.bc.ca/queene



Dear Parents/Guardians:

Last year our school opened the MyEducationBC (MyEdBC) Family Portal for Parents and Guardians.

## Security

MyEdBC is a secure student information system used in most school districts in the province of BC. Security is guided by the rules and regulations of the School Act and Freedom of Information and Protection of Privacy Act (FOIPPA). If you have any questions or concerns please contact your school principal.

## <u>Log In</u>

You will be receiving an email from <u>sysadmin@myeducation.gov.bc.ca</u> containing your login (your email) and temporary password. **If you do not receive an email in your inbox, please check your junk mail folder.** Please follow the attached Family Portal User Instructions for logging in and ensure you have successfully logged into the MyEdBC portal prior to the start of the school year. Report cards are not published at the school and can be viewed on the MyEducationBC portal. **It is important that the first time you logon to set-up your account that you do this from a desktop computer** <u>not</u> a mobile device or tablet.

The portal can be accessed at:

https://www.myeducation.gov.bc.ca/aspen/logon.do

A mobile site is available at:

https://www.myeducation.gov.bc.ca/aspen/logon.do?mobile=1

In the Portal students, parents and guardians with an account can view:

- class attendance information
- contact information
- some classroom assessment information
- student schedules
- student course requests for next year
- school information
- published report cards
- a school web page that contains resources and information for parents and students

Instructions for accessing the portal are provided and are also located on the school website <u>www.surreyschools.ca/queene</u>. If you have any questions please feel free to contact the school.

Sincerely,

Graham Magnusson Principal