



PACIFIC HEIGHTS PAC MEETING

January 12th, 2024 @ 1pm

Location: In-Person in School Resource Room and via Zoom

Zoom Link: <https://zoom.us/j/93092556867?pwd=MOJmZVRJVUFWTlI0cUdJa0NpekdlUT09>

Meeting ID: 930 9255 6867 | Passcode: 708976

Attendance

PH PAC Executive & School Admin:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Navi Pattar | <input type="checkbox"/> Babak Vakillaiazar | <input type="checkbox"/> Jody Funk |
| <input checked="" type="checkbox"/> Justine Whonnock | <input checked="" type="checkbox"/> Cheryl Maciver-Giles | <input checked="" type="checkbox"/> Carla Green |
| <input checked="" type="checkbox"/> Raji Nibber | <input type="checkbox"/> Steve Sull | <input checked="" type="checkbox"/> Erik Henderson |

Attendees: Hayley Maschek, Janelle Morrison, Kiran Dhaliwal, John Pattar, Lucky Bhatti, Michelle Berezan, Manai Srih, Hailey Taylor, Mindy Samra,

Minutes

I. Welcome & Call To Order

Review of December meeting minutes and approval

Motion to approve December minutes – Hailey M; 2nd Janelle M; approved with edits (update chequing account balance).

II. Key Updates from School Administration

Principal's Report

Report discussed in detail [attached on page 4]

- Correction it is not volleyball but basketball that is starting and it is postponed until next week due to weather.

Discussion re: concert dates

- Request from PAC to have PAC/community input into whether we have Spring/Winter alternating concerts or keep it to a Winter concert/production
- Suggestion to look at hiring a White Rock theatre company to support concert and potentially look at moving it towards the end of the year to give kids time to practice

Action item: School admin to confirm spring concert date – request to have it after spring break (end April/early May)

III. Finance Update

Treasurer's Report [attached on page 5]

Cash	\$ 2,220.00
Chequing	\$ 54,615.85
Savings	\$ 3.14
Gaming	\$ 19,092
District	\$ 2,843.72
Total Assets	\$ 78,774.71

IV. Fundraising Initiatives

i. Update on Completed Fundraisers

December

- a. Sugar Cookie Kit:
- b. Winter Breakfast:
- c. Christmas Basket Raffle:
- d. Samosa Day Concession & Fundraiser:
- e. ~~Hot Chocolate Day~~: cancelled
- f. Spirit Wear:
- g. Grade 6/7 camp fundraising: \$1010.53

ii. New/Upcoming Fundraisers for Discussion

January

- a. Neufeld farms: online on Jan 26 – delivery on Feb 22nd
- b. Samosas: Hoping to finish current inventory of samosas (91); suggestion to add to hot lunch concession – requesting families pre-order – final details TBD

February

- c. Valentine's Dance/Concession: Navi to ask school admin about doing a dance/concession
- d. Movie Night: (back-up for Valentine's Dance)

March

- e. Chocolate Fundraiser – Navi looking into for March

Additional Ideas

- TCBY and or/Kernels: discussion deferred
- Dine-out (White Spot, pizza, etc.)
- Cash Donations – reminding parent community of the option and process
- Looking for Corporate Sponsors for PAC

V. Open Floor for Discussion

i. Playground/Sport Court

- Discussion around size of court and height of fence – increasing from 4ft to 10 ft fence on 2 sides
- Hoping to make it larger than originally drawn
- Questions around the fencing and whether or not Parks/School are responsible for clearing of bushes
- Number of hoops discussion: option for most # games/kids playing and full-court options
- Dirk would be GM and select the contractors – would get 3 prices – some are pre-qualified through process and there are also preferred – PAC does not go out and get prices
- Playground falls under a different process – those vendors are different than sport courts (response to question as for previous playgrounds PAC has found vendors)
- Estimate: ~ \$42,000 for the 6 hoops – takes us to ~ total \$92,000 estimate
 - o Plan 2 10-ft hoops for full-court and 4 9-ft hoops
 - o Request for hoops than have hooks for nets/chains
- FYI Dirk away next couple of weeks

Action Item: Carla to approach Capital Projects re: removal of basketball hoops that were removed for Annex projects – should be able to look at previous aerial views to confirm what was there before

Action Item: Carla needs to confirm the size of the court wanted and Dirk can have team to move forward with new plan.

Action Item: Dirk to draw up a new plan with larger court and higher fence on the sides to protect balls from going into Park owned green space - focus will be basketballs rather than “multi-sport” and to have 6 hoops

Action Item: Erik to follow up with Dirk re: payment plan (March/Oct)

ii. DPAC Update

No update provided.

iii. Parent suggestions, concerns, or proposals

- Update: Navi has updated school admin about parent request to discuss Selima Noon visiting the school. This is to be added to the February agenda for discussion.

VI. Adjournment

Meeting Adjourned: 1:24PM

Next Meeting Date: February 13, 2023 @ 6pm

Tentative Schedule for 2024 Meetings: March 12; April 9; May 7; June 11 (awaiting confirmation from school admin – to be confirmed at the next meeting)



Pacific Heights Elementary

Learning to care for the wellbeing of the self, the other, and the land.

January 12, 2023

Principal's Report

Classroom Snapshot: Tabling this until our next meeting to make time for our Sports Court discussion with Dirk

Sports Court Update:

- Facilities has provided as estimate of \$64,000
- Proposed site is on the back south/west part of the building
- Sport court details: 30'x50', 2" asphalt surface, with 4' chain link fence, 2 bb stds, pedestrian gate, line painting, 2x10" base board and asphalt path to building
- Deadlines:
 - March 1 for installation by August 31
 - October 15 for installation by March 31

Social/Emotional Learning Focus

- Established a school wide behaviour plan that was sent to parents in the last Pheonix Flyer. We are working on the following areas the upcoming weeks:
 - Week 1: Hallway and bathroom
 - Week 2: Classrooms and common learning areas
 - Week 3: Playground and Assembly (assembly this week)
 - Week 4: Lunch eating time and gym

School Update:

- Erik Henderson: VP
- French Immersion will be continuing at PHE officially!
- Kindergarten registration opens January 15th for the 2024/25 school year
- Choice programs registration opens January 29th for the 2024/25 school year
- Division 5: Hoping that Ms. Champion has a quick recovery. We currently have Ms. Sills in the position
- Volleyball is starting for grade 6/7 boys and girls
- Continuing with our grade 6/7 camp pizza fundraiser: Last Wednesday of each month
- Discussing dates and plans for the Spring Concert
- Garden Grant approval of 2 flower bed for indigenous plant and expanding that to vegetables next year with an additional 4 beds
- Various classes are enjoying skating and swimming this month



Pacific Heights Elementary PAC

Treasurer Report for PAC Meeting Dated Friday, January 12, 2024

For the Period from December 6, 2023 – January 12, 2024

Assets:

Source	Opening Balance on December 5, 2023	Closing Balance on January 12, 2024
Cash	N/A	\$2,220.00
Savings Account	\$3.14	\$3.14
Chequing Account	\$54,200.60	\$54,615.85
Gaming Account ¹	\$19,092.00	\$19,092.00
District Accounts ²	\$2,843.72	\$2,843.72

Total Assets: \$78774.71

Liabilities:

Description	Amount Owing on January 12, 2024
Hot Lunch Vendor Upcoming Expenses	\$26,544.19 ³
Estimated Expense Reimbursements Owing	\$500.00

Total Liabilities: \$27,044.19

Summary:

Total Net Assets Available	\$51,730.52
Less Earmarked for Specific Uses ⁴	(21,935.72)
Less Earmarked Donations ⁵	(1,113.00)
Available Discretionary Spending	\$28,681.80

¹ Earmarked for non-curriculum/non-classroom spending (including playground).

² Earmarked for playground.

³ Estimate based on remaining Fall Hot Lunch Supplier Costs of approximately \$2,678.35 plus Winter Hot Lunch Supplier Costs of approximately \$22,752.84.

⁴ District and Gaming Funds subject to spending restrictions noted above.

⁵ Donation Station revenue in the amount of \$1,113 which is earmarked for playground and/or student support.