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**Police Information Check Request Letter**

South Meridian Elementary

16244 13 Avenue

Surrey BC

V4A 8E6

2025-2026 School Year

Surrey Police Service headquarters

14355 57 Avenue

Surrey BC

V3X 1A9

**RE: Confirmation of Volunteer Intent**

This letter is to confirm that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name) has applied for an unpaid volunteer position with our organization, Board of Education of School District No. 36 (Surrey) at South Meridian Elementary School. In their role, said applicant may be working closely with children and/or vulnerable persons and at times in an unsupervised capacity and thus in order to act as a volunteer, a Police Information Check and Vulnerable Sector Check is required.

If you require any additional information or have questions about our request, please do not hesitate to contact me at southmeridian@surreyschools.ca or 604-599-0502.

Sincerely,

Andrea LaPointe

Principal

South Meridian Elementary School