

Police Information Check Request Letter

Coast Meridian Elementary
8222 168A Street
Surrey, B.C. V4N 4T8

Surrey Police Service Headquarters,
14355 57th Avenue,
Surrey, B.C. V3X 1A9

RE: Confirmation of Volunteer Intent

This letter is to confirm that _____ has applied for an unpaid volunteer position with our organization, Board of Education of School District No. 36 (Surrey) at Coast Meridian Elementary. In their role, said applicant may be working closely with children and/or vulnerable persons and at times in an unsupervised capacity and thus in order to act as a volunteer, a Police Information Check and Vulnerable Sector Check is required.

If you require any additional information or have questions about our request, please do not hesitate to contact me at shepherd_c@surreyschools.ca or 604-576-6036.

Sincerely,

Christine Shepherd
Principal
Coast Meridian Elementary