



## **Policy 10 – Delegation of Authority**

1. The Board of Education of School District No. 36 (Surrey) (the “Board”) is authorized under the *School Act* to delegate specific and general administrative and management duties to others.
2. The Board hereby delegates to the Superintendent of Schools the authority to perform any act or exercise any power that the Board is authorized or required to do, except for:
  - a. Those matters reserved to the Board by this or any other Board policy; and
  - b. Those matters that cannot be delegated.
3. Notwithstanding the above, the Board also reserves the authority to make decisions on any matters within its authority under the *School Act* or in accordance with Board policies.
4. Further, the Board requires that any new provincial, federal, regional or local initiatives must be brought to the Board discussion and determination of decision making authority.
5. The Superintendent is directed to develop an administrative procedure to fulfill Board obligations created by any federal or provincial legislation.
6. In the absence of Board policy, if an immediate administrative response is required the Superintendent shall:
  - a. Inform and/or consult with the Board Chair as soon as possible; and
  - b. Inform the Board as soon as practicable or at the next Board meeting on the nature of the issue, action taken, and the need for future policy or administrative procedure.

## **References**

*School Act*, R.S.B.C., 1996, c. 412.

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