

# Educational Assistance Fund

2023–2024 bursary application

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# Overview

Each year, education bursaries are available through the Public Guardian and Trustee Educational Assistance Fund. The bursaries are intended to help individuals who were formerly in the permanent care of the provincial government reach their educational goals.

## **To be eligible for the bursary, you need to be:**

- A former permanent ward of the Ministry of Social Services or
- Formerly in the continuing custody of the [Ministry of Children and Family Development \(MCFD\)](#) or a [Delegated Aboriginal Agency \(DAA\)/Indigenous Child and Family Service Agency \(ICFSA\)](#)

You must have been a permanent ward or in continuing custody until age 19.

## **You also need to be:**

- At least 19 years old
- A high school graduate or equivalent
- Enrolled or planning to enroll in a post-secondary academic, technical or vocational program

The bursary is not to be your only source of funding. It is intended to cover shortfalls in your funds.

Annual application deadline: **April 15, 2023**

## **To apply, send a completed application by mail or email to:**

Personal Trust Administrator  
Estate and Personal Trust Services  
Public Guardian and Trustee of British Columbia  
700 – 808 West Hastings Street  
Vancouver, BC V6C 3L3  
Email: [estates@trustee.bc.ca](mailto:estates@trustee.bc.ca)

## **Important**

Including thorough and detailed information in your application may increase your chances of being awarded a bursary or may increase the amount you receive. Please answer all questions to the best of your ability. If a question does not apply to you, please indicate “not applicable.”

**Incomplete applications may not be considered.**

# 1. Personal information

## Eligibility

**Note:** This bursary is only available to individuals who were permanent wards of the Ministry of Social Services or in the continuing custody of MCFD or a DAA/ICFSA at the time they turned 19. Individuals with other legal statuses (e.g. Youth Agreement, Temporary Custody Order, Special Needs Agreement, Voluntary Care Agreement) are not eligible.

**Enter the period you were a permanent ward of the Ministry of Social Services or in the continuing custody of MCFD or a DAA/ICFSA**

Start date	End date
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## About you

**Note:** If you change your address any time prior to receiving the bursary, please let us know.

Last name	First name
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Middle name	Birth name (if different)
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Home address
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Mailing address (if different from above)	City	Province	Postal code
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Email address	Phone
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Date of Birth
Day/month/year

How many dependents do you have? (a dependent can be a spouse or children)
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**Do you wish to self-identify as Indigenous?** ☐ Yes ☐ No ☐ Unknown

## 2. Education

**Note:** Please attach your most recent school transcript and references from anyone who can speak to your commitment to your education and career goals. Letters can be from teachers, professors, volunteer supervisors or managers, family or friends.

**Date of high school  
graduation or equivalent**

**School**

**School, university or  
college last attended**

**Dates attended**

**Current or intended program of study**

**Current or intended institution/college/university**

**Length of program** (years/semesters/hours)

**Number of years/semesters/hours completed**

**Number of additional years/semesters/hours required for completion**

**Anticipated start date**

**Anticipated end date**

Month/year

Month/year

**Program type**

☐ Full time

☐ Part time

### What are your career goals?

How will your education support your broader career and life goals? What other steps have you taken to support these goals (e.g. volunteering, seminars, online courses, work with a mentor, etc.)? Please use the space provided below or attach additional pages if you have more to share.

What inspired you to choose this career path and why do you believe you are well suited for your chosen career? Please use the space provided below or attach additional pages if you have more to share.

### 3. Work history, income and expenses

List any work or volunteer experience from the last two years below (even if not directly related to your education and career goals). Attach additional pages if you have more to share.

<b>Employer 1</b>	<b>Length of employment</b>	
<b>Address</b>	<b>Start date</b>	<b>End date</b>
<b>Type of work</b>	<b>Monthly income</b>	
<b>Employer 2</b>	<b>Length of employment</b>	
<b>Address</b>	<b>Start date</b>	<b>End date</b>
<b>Type of work</b>	<b>Monthly income</b>	
<b>Employer 3</b>	<b>Length of employment</b>	
<b>Address</b>	<b>Start date</b>	<b>End date</b>
<b>Type of work</b>	<b>Monthly income</b>	

Do you own a vehicle? ☐ Yes ☐ No

Do you have any investments? If so, what is the market value?

**Are you receiving any financial support from others?**  
(e.g. family, friends, partner)

☐ Yes ☐ No

**Have you been awarded any bursaries or grants for the upcoming school year?**

☐ Yes ☐ No

If yes, please provide details in the table below.

**Are you waiting for a response for any bursaries or grants for which you have applied?**

☐ Yes ☐ No

**Have you been declined after applying for a bursary or grant?**

☐ Yes ☐ No

Name of award	Month/year recieved	Recieved for school year	Amount

**Do you have any current loans or debts?** If yes, please list them below.

Details of loan or debt	Month/year borrowed	Balance outstanding

**Are you eligible for student loans?**

☐ Yes ☐ No ☐ Unknown

**Have you applied for student loans for the upcoming academic year?**

☐ Yes ☐ No

If no, please provide additional information regarding why.

**Have you applied for a bursary under the Youth Educational Assistance Fund?**

☐ Yes ☐ No

For more information about the Youth Education Assistance Fund, please visit

<https://studentaidbc.ca/explore/grants-scholarships/youth-educational-assistance-fund-former-youth-care>

If no, please provide additional information regarding why.

## 4. Budget

**During the upcoming academic year of September 2023 to August 2024,**

**the period of your study will begin**

\_\_\_\_\_  
Month/year

**and end**

\_\_\_\_\_  
Month/year

**During this time, you will be living in**

- ☐ A residence you own
- ☐ A rented accommodation
- ☐ A school residence
- ☐ Other, please explain:

**Will you be working during this time period?**

☐ Yes ☐ No

Please describe your work and anticipated number of hours per month.

If you are unable to work, explain why not.

## Budget for the upcoming 1 year period

<b>One-time expenses</b>	<b>Amount (\$)</b>	
Tuition/fees (lab, library, etc) if not included		
Books		
Computer/laptop/tablet		
Other		
<b>Ongoing living expenses</b>	<b>\$ per month</b>	<b>\$ per year</b>
Housing/rent/mortgage payments		
Residence fees		
Utilities (hydro, gas, electricity, etc)		
Home/tenant insurance		
<b>Communications</b>	<b>\$ per month</b>	<b>\$ per year</b>
Internet		
Cell phone		
Cable/subscription services (Netflix)		
<b>Food</b>	<b>\$ per month</b>	<b>\$ per year</b>
Groceries		
Meal plan		
Take-out/order in		
Coffee/tea/snacks		
<b>Transportation</b>	<b>\$ per month</b>	<b>\$ per year</b>
Public transit/gas		
Parking		
Car payments (loan/lease)		
Car insurance		
Car maintenance and repairs		
Holiday travel (visit family, etc)		
Taxi fare or ride services		
<b>Clothing</b>	<b>\$ per month</b>	<b>\$ per year</b>
Clothes		
Shoes		
Accessories		
<b>Miscellaneous</b>	<b>\$ per month</b>	<b>\$ per year</b>
Recreation (sports, gym, etc)		
Entertainment/socializing		
Personal care (haircuts, beauty products)		

Laundry		
Vacation		
Gifts		
House supplies		
Pet supplies		
<b>Medical</b>	<b>\$ per month</b>	<b>\$ per year</b>
Medical insurance (if not included in tuition)		
Dental insurance (if not included in tuition)		
Medical/dental procedures		
Specialists (chiropractor, physio, etc)		
Eye care		
Prescriptions		
<b>Savings</b>	<b>\$ per month</b>	<b>\$ per year</b>
Emergency fund		
Other savings		
<b>Debt repayment</b>	<b>\$ per month</b>	<b>\$ per year</b>
Credit card		
Line of credit/personal loan		
<b>Children</b>	<b>\$ per month</b>	<b>\$ per year</b>
Daycare/babysitting		
Clothes		
Baby supplies		
<b>Total yearly expenses</b>		
<b>Income (sources of money)</b>		<b>Amount (\$)</b>
Registered Education Savings Plan		
Part-time work/tips		
Scholarships, grants and bursaries		
Other personal savings		
Family contributions/gifts		
Student loans		
Other		
<b>Total yearly income</b>		
<b>Balance</b>		<b>Amount (\$)</b>
<b>Total yearly expenses</b>		
<b>Total yearly income</b>		
<b>Difference (total savings)</b>		

Are there any other details or information you wish to provide to support your application for the bursary? This can include details of other circumstances impacting your overall financial situation not otherwise included in your application (e.g. a significant expense from the prior year not captured in your budget for the upcoming year). Please use the space below or attach additional pages if you have more to share.

## 5. Transcripts and references

**A transcript of marks is required. Have you attached the most recent transcript of your marks?**

☐ Yes      **or**      ☐ Will follow **(prior to May 15, 2023)**

Letters of reference are **highly recommended** as they are beneficial to the assessment of your application. References can be attached directly to your application.

## 6. Applicant's declaration

**Your signature is required. Incomplete applications may not be viewed.**

**I understand that:**

1. All information provided on this application must be true and accurate.
2. Answers that are not true or that are misleading may be considered fraud.  
Fraud is against the law in Canada.
3. It is my responsibility to make sure the information on this application is true and correct.
4. All information is subject to audit and verification.
5. If I receive money, and it is then discovered that information included as part of my application was not true and accurate, I may be required to repay all or part of the funds I received.

**I will notify the Public Guardian and Trustee if I do not complete my proposed course of study or training during the period stated.**

Date \_\_\_\_\_ Signature \_\_\_\_\_

# Contact the Public Guardian and Trustee

## Estates and Personal Trust Services

700-808 West Hastings Street  
Vancouver, BC V6C 3L3

<b>Main reception</b>	604-660-4444
<b>Trust services phone</b>	604-240-3673
<b>Fax</b>	604-660-0964
<b>Email</b>	<a href="mailto:estates@trustee.bc.ca">estates@trustee.bc.ca</a>
<b>Trust services email</b>	<a href="mailto:mciok@trustee.bc.ca">mciok@trustee.bc.ca</a>
<b>Website</b>	<a href="http://www.trustee.bc.ca">www.trustee.bc.ca</a>

### PGT hours of operation

Monday to Friday 8:30am to 4:30pm

Information you provide is for the purpose of evaluating an application for a bursary. Information is collected under the Freedom of Information and Protection of Privacy Act (FOIPPA) and other applicable legislation. If you have any questions about the collection, use or disclosure of information, contact the PGT's Information and Privacy Officer at 604-660-4444 or [mail@trustee.bc.ca](mailto:mail@trustee.bc.ca)