

Volunteer & Volunteer Driver Q&A

Q: Why are criminal record checks required for all volunteer drivers?

A: Under the Criminal Records Review Act (CRRA) and Criminal Records Review Program (CRRP), School Boards are mandated to ensure that all school volunteers with the possibility of unsupervised access to minors complete a criminal record check.

Q: Where do volunteers obtain a Criminal Record & Vulnerable Sector Check?

A: Soon volunteers will be able to obtain a criminal record check online through the Criminal Records Review Program. We will advise you as soon as the online application is available.

In the interim, volunteers can apply for a Police Information Check through their local police (Surrey Police or RCMP).

- Surrey residents can obtain a PIC at the Surrey Police Service Headquarters, 14355 57th Avenue, Surrey, BC. For more details, visit: <https://www.surreypolice.ca/police-information-check>
- White Rock residents should contact the RCMP police department in their home community

NOTE: Volunteers will need a **volunteer letter** from the school confirming the check is for a school district volunteer role. **To obtain this letter, please email the school at ajmclellan@surreyschools.ca with your full legal name and we will send you the volunteer letter to complete your Police Information Check.**

Q: Is there a cost for a Police Information Check (PIC)?

A: No. Police Information Checks (PICs), including Vulnerable Sector Checks, are free for volunteers. Volunteers must present a current Volunteer Letter confirming the check is for a school district volunteer role.

Q: How long is a PIC valid?

A: Since the PIC is an interim measure, the PIC will be valid for the current school year only.

Once the new centralized online Criminal Record Check (CRC) process is implemented, CRCs will be valid for up to five years. Volunteers who obtained a PIC prior to the new online process must complete a CRC at the start of the next school year.

Q: Where can volunteers obtain a Driver's Abstract, and is there a cost?

A: Driver's Abstracts (also called driving record) are available free of charge through the ICBC website. Volunteers will receive their abstract by email, which they can forward to the school email address or drop off at the school office. Detailed instructions are included in the Volunteer Information Package.

Q: How is a Driver's Abstract assessed for eligibility?

A: To qualify as a volunteer driver, the abstract must show:

1. Driver Status: Normal
2. No more than two Motor Vehicle Act violations in the past three years
3. No more than three points in the past three years
4. No suspensions or prohibitions in the past five years.