



Agenda for Colebrook PAC General Meeting

Tuesday September 11th, 2018, 7-815p

1. Circulation of Attendance : Mandeep Badesha, Tam Manery, Shannon Brisson, Bridget Begin, Sherry Singh, Meena Gill, Manmeet Sandhu., Polly Kailla, Tracie Mooney, Patrick Mooney, Lindsey Frederikson, Lara Robinson
2. Call to Order 7.09pm
3. Approval of Agenda dated September 11th, 2018 Approved by Tracie and Sherry.
4. Approval of Minutes dated June 11th, 2018 : One amendment – to add voting in of new PAC secretary to new business. Amendment approved - unanimous. Minutes were approved by Tracie and Shannon.
5. Principal's report (~20min)
 - a. Lifetouch – company will be giving families of Colebrook a coupon for Shutterfly which will can be used for a photo album.
 - b. Lice Checks – Tam to talk to Health and Safety at district to see what the protocol is around lice checks in schools.
 - c. Allergies/School celebrations – One student who has a severe dairy allergy, and so to ensure the safety of all students, it is asked that students do not bring food items as birthday/ celebration treats to school.
 - Update from Principal regarding enrollment. Projected numbers dropped from 234 to 217. Therefore, we have 10 divisions instead of 11.
 - District informed school that they will no longer be servicing the computers in the lab. As they stop working, they will be removed. Tam will look into whether or not there is a replacement program.
 - Input from Lara and Tam regarding what are some needs/wishlist that they feel could benefit from PAC support:
 - a) Need construction paper
 - b) Need to replace a few laptops from the laptop carts
 - c) Would like to have each classroom have a projector, Apple TV, document camera
 - d) Focusing on furniture to support SEL (EG - wiggle chairs, adjustable tables)
6. Old Business: (~10min)
 - a. Proposed Budget

BUDGET ITEMS	2017/2018	2018/2019
Library Books	\$1,000.00	\$1,000.00
Student Learning	\$3,300.00	\$3,000.00
Field Trips	\$5,000.00	\$6,000.00
Classroom Discretionary	\$3,300.00	\$3,000.00
Principal Discretionary	\$1,000.00	\$1,000.00



Grad Account	\$370.00	\$260 (26 Gr 7 students)
Pay it forward scholarship (Colebrook Female)	\$250.00	\$250.00
Pay it forward scholarship (Colebrook Male)	\$250.00	\$250.00
Grade Seven Camp/ Year End	\$2,000.00	\$2,000.00

7. Treasurer’s Report (~10min)

- Gaming funds expected to arrive at end of the month.
- Current balance: \$19,711.42

8. New Business: (~35min)

a. 2018/2019 PAC Initiatives

- i. Donation requests in lieu of fundraisers – A letter will be sent home soon asking parents to donate voluntarily.
- ii. Movie nights – Tam will look into what licensing protocol is. Idea is to have movie nights a few times a year at the school.
- iii. Spirit team – Idea to bring about more school spirit. Tam said that this idea was discussed by staff. Classes will buddy up and take turns to plan and advertise specific spirit days throughout the year.
- iv. Classroom representatives
 - a. Retrieve classroom parent list with contact information from teacher
 - b. Send out PAC newsletters or other communication to the parent group
- Tam will have to take back to staff to see if teachers are on board. Issue arises regarding sharing parent emails with the classroom rep. It was decided that a letter will go home asking parents who are ok with being contacted by a classroom rep to share their email addresses.
- v. Classroom student ambassadors
- vi. Hot Lunch – Hoping to get it up for October now that divisions have been set. Looking at replacing pasta day and Booster Juice. Possible new vendors - White Spot & Taco Del Mar
- vii. Pancake breakfast – Hoping to do a pancake brunch on Dec 21 at lunch. To be confirmed with Tam.
- viii. Upcoming PAC meetings: Oct 9, Nov.13, Dec.11. at 6.30pm
- ix. Voting in of Secretary: Motion that Meena Gill be secretary. Seconded by Polly. Voted in unanimously.

9. Adjournment: 8.40pm