

William F. Davidson Parent Advisory Council

Annual General Meeting Minutes

Location of meeting: Virtual DPAC ZOOM

Quorum met – 5 PAC Members

Attendees: Ashlene Buksh, Michael Buksh, Achal Narayan, Ravi Kumar, Donnafe Arabe, Barb Cyr, Zahara Rawji, Amberly Wittenberg

Regrets: N/A

1.0 Welcome and Call to Order: Meeting called to order by Ashlene Buksh @ 6:15pm

2.0 Adoption of Agenda: Passed as presented.

3.0 Adoption of Previous Minutes: No minutes to present AGM

3.0 New Business

3.1 Nominations/Votes for 2020/2021 PAC Executives:

Michael Buksh nominated for PAC President
Ashlene Buksh nominated for Vice President
Donnafe Arabe nominated for Treasurer
Achal Narayan nominated for Secretary

No other nomination presented during open floor callout, email, phone calls or by any other means
All members present voted and nominations passed as presented.

****Ashlene Buksh and Michael Buksh reside in the same household therefore Michael Buksh will NOT have signing authority. ****

Administration will provide an updated letter confirming PAC Executives to be submitted to the PAC Financial Institution VANCITY, Christina Leal outgoing President will be removed as signing authority, Donnafe Arbe will be added on a signing authority, Ashlene Buksh and Achal Narayan already have signing authority. Vancity requires all signatories to have membership shares as noted in March 04, 2020 minutes Ashlene Buksh has own shares that are separate from the PAC accounts those will remain her shares and have nothing to do with the PAC accounts, Achal Narayan and Christina Leal were not members at Vancity and PAC paid \$5.00 each for their membership; which upon termination of signing authority those funds will be returned to the PAC account or transferred to new signatory if required by VANCITY.

4.0 Old Business

4.1 Constitution and Bylaws review

Floor was opened to any questions or concerns regarding the C&B that was put in place March 04, 2020; at this time there were no amendments or review requested.

5.0 Open Forum

Zahara Rawji and Amberly Wittenberg congratulate the new PAC Executives and heartfelt appreciation to all parents/guardians for their support at William F. Davidson.

Administration has provided a wish list of items that are needed to enhance the students learning, development and safety. The list consists of updated technology, art supplies, sports equipment and funds for teachers' classrooms and other support staff i.e. Music, Learning Support, Aboriginal Educator.

The PAC executive agrees with providing \$100.00 for each Div (18 in total), plus \$100.00 for each supporting program; exact number to be reviewed with administration.

Funding for the other items will be reviewed and discussed after a review is completed of the 2020/2021 budget as funds are depleting and due to COVID there are fundraising restrictions that the PAC will need to abide by which will make it difficult to host event and hot lunches as done in the past years. Budget for each request will be presented to administration once the PAC executives review accounts.

6.0 Adjournment: Meeting Adjourned @ 7:05pm

Next Meeting Date and Location: Tuesday, Oct 20th, 2020 @ 6:00pm via ZOOM

Respectfully submitted by Ashlene Buksh