



Sullivan Heights Secondary – PAC

(Parent Advisory Council)
6248-144 Street
Surrey, B.C. V3X 1A1

Parent Advisory Committee (PAC) Meeting Minutes **Monday October 27, 2025**

INTRODUCTIONS & WELCOME

PAC Executive:

President- Delicia O'Neil president@sullivanstarspac.ca

Vice President- Sophia DeBoer

Treasurer- Beth Cameron treasurer@sullivanstarspac.ca

Secretary- Mandeep Dhaliwal secretary@sullivanstarspac.ca

DPAC Representative - Carrie Newman

Parents:

Parents attending-

Beth Cameron, Mandeep Dhaliwal, Andrea Phillips, Grace Veniegas, Cleveland Lu, Srinivas Gadicherla, Nuwan Hetti, Stella Asante, Erica Ellis, Suleman Jacob, Amy Lucrezi, Stacy Blondheim, Carrie Newman, Pam Dhaliwal, Sophia Deboer,

INTRODUCTION

PAC Executive, parents introduced themselves. Sophia Deboer chaired the meeting.

PAC hosts 5-6 meetings/year.

Staff:

Mr. Nik Kirincic - Principal 2024/25 school year (effective July 1 2024)

PRINCIPAL'S REPORT

SHSS Parent Advisory Council

Principal's Report – 2025/10/27

Evacuation Feedback

-On Thursday, October 23 at approximately 2:22 PM, we experienced an evacuation due to a heat/smoke detector being triggered.

-This incident occurred immediately after Block D had ended. At that time, Grade 8 and 9 students, along with half of Grade 10 and about one-fifth of Grades 11 and 12, had already completed their final class of the day.

-A significant observation was that many students did not report to the designated evacuation area on the field and instead left school property. It is important to remind everyone that evacuation protocols require all students and staR to report to the field so that attendance can be accurately collected and communicated to school administration and first responders.



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- Parents and guardians are asked to wait to pick up their children until they have been explicitly dismissed by school staR to ensure safety and accountability.
- We learned a great deal from this experience and are actively informing students, staR, and parents/guardians about expectations. Future drills will incorporate adjustments based on what we observed during this evacuation.

Provincial Graduation Assessments

- British Columbia requires students to complete three provincial Graduation Assessments: Literacy 10, Literacy 12, and Numeracy 10. These assessments are mandatory for graduation but do not contribute to classroom marks and have limited impact on post-secondary admissions.
- The Ministry of Education schedules these assessments during specific windows in November, January, April, and June, and they can only be administered during these designated periods.
- The November 2025 session, which was scheduled to include Literacy 12 and Literacy 10 at Sullivan Heights, has been cancelled due to the BCGEU strikes.
- The January session has been extended by one week, which now overlaps with course completion dates. We are planning to use this extended January window to administer the assessments that were missed in November.

Attendance Support Block

- We are currently focusing on Grade 8 and 9 students with unexcused absences, identifying and referring those who present the highest concern.
- Support blocks are scheduled during Block E on Tuesdays and Thursdays.
- The process involves reviewing attendance records, referring students, emailing parents/guardians and staR, confirming dates, and completing a lesson with administration that emphasizes engagement and success. Students are also provided time and support to complete missed classwork.
- This program may expand to include other grades and situations, such as excused absences or other attendance-related challenges.

October Highlights

- The Grade 8 Retreat on October 8 and 9 was a tremendous success. Students and staR enjoyed their time at Camp McLean, and the event generated a lot of positive energy. It was an excellent way to fully welcome our new Stars to the school community.
- The Multicultural Club organized and led Diwali celebrations last week. We greatly appreciate the vibrant atmosphere, delicious treats, and dancing that were part of the celebration.
- On October 7, students in Grade 8 and selected classes had the opportunity to attend the Robb Nash concert, where they heard Robb's powerful story and inspirational message.
- The Communicating Student Learning (CSL) Evening took place on October 23. Teachers communicated their availability to parents and guardians in various ways—some used booking



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platforms, others accepted walk-ins, and some offered open-house style sessions. We appreciate all parents, guardians, and students who attended. We acknowledge that administration did not provide sufficient notice for this event and will ensure better and earlier communication in the future.

Late October/November Events

- Formal reporting will be completed and published in MyEducationBC in mid-November. Students, parents, and guardians should check MyEducationBC for these reports, which are scheduled to be published on November 20.
- Winter sports are starting up, and tryouts are currently underway and nearing completion for many teams. We hope students have been attentive to announcements and notifications regarding team opportunities.
- Post-Secondary Information Day took place on November 5. Several local and national post-secondary institutions set up information booths in our school gym for students to visit. Grade 11 students attended during Block A, Grade 12 students during Block B, and all students had access at lunch. This event was open only to students. We encourage students to reach out directly to academic advisors at each institution for detailed information about applications and program selection.
- Indigenous Veterans Day and Remembrance Day presentations will be held on Friday, November 7. Students in Grades 8 and 9 will attend during Block B, and students in Grades 10–12 will attend during Block C.
- The Concert Band Revue is scheduled for the final week of November. More details will be shared soon.

TREASURER REPORT

1. SHSS PAC receives funds from 2 sources-the BC Gaming Grant (\$20/student projected from previous school year) and the requested \$20/ student donation from parents/guardians. The PAC was successful in obtaining the BC Gaming grant for the 2025_26 school year, and the money has been deposited to the account. The gaming funds have strict rules on what they can be used for and we have to ensure we adhere to these rules.
2. The Gaming Account Summary Report (for 2024_5 year) is due the end of October, and was submitted to the Gaming Commission on Oct 25, 2025.
3. Parent donations are \$929.20 as of Oct 25.
4. Each year, the teachers and clubs submit requests for funding to the PAC. The subcommittee reviewed the requests Oct 20 and have made recommendations for funding. Fortunately, we had sufficient funds to provide some funding for all



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requests. At this meeting we need to approve those recommendations (or make changes).

- a. Motion for the recommended allocations of the Gaming fund and PAC funds be accepted
 1. Motioned by:
 2. Seconded by:
 3. All in favor; no objections
- b. The school will be informed later this week.
5. Current account balances are as follows- Gaming fund **\$73964.08**; PAC fund **\$5308.96**; and we also manage the Dry Grad fund **\$2892.39**.

If you haven't made a \$20 contribution yet, please consider doing so to enable further support of school activities. This is the only fundraising the PAC does. Etransfers can be sent to treasurer@sullivanstarspac.ca

Important Dates:

- See Principal's report

Highlights

- Athletics -See Principal's report

COMMITTEE REPORTS

DPAC - at the District Level – Carrie Newman

For More Info about DPAC: www.Surreydpac.ca

DRY GRAD

- Dry Grad Meeting –We plan to secure a venue earlier to ensure availability.

ONGOING BUSINESS:

1. No additional discussion

NEW BUSINESS:



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None

OPEN QUESTIONS:

Meeting Adjourned @ 7:40 pm

Upcoming meetings for the Year: (IN PERSON @ Sullivan Heights Secondary School in the Library at 7pm):

Nov/24/2025