



2026/09/14

Dear Sullivan Heights Parents and Guardians,

This is an important notice. Please have someone translate it.

ਕਿਰਪਾ ਕਰਕੇ ਇਸ ਸੂਚਨਾ ਦਾ ਅਨੁਵਾਦ ਕਰਵਾਓ।

यह बहुत ज़रूरी नोटिस है इसका हिन्दी में अनुवाद करावाइये।

Ito ay importanteng impormasyon. Mangyaring isalin ito sa Tagalog.

Every year, we ask you to review, update, and return our BC Student Information Verification Form – this form has been sent home with your child today. This process helps us keep our records up to date and is a requirement of the B.C. Ministry of Education and Child Care. Please look over the information printed on the form and return the form to the office if there are any changes required. It is important that any returned form with changes also includes a parent or guardian signature. Here are a few important things to check:

- Contact details and address. Let us know if your home address, phone numbers or email addresses have changed. Moving to a new address does not mean your child has to switch schools.
- Guardianship. If your child no longer lives with a parent or legal guardian or if there has been a custody change, please tell us. This helps us make sure the right adult is contacted and keeps your child safe.
- Citizenship or immigration status. Please tell us if your family's citizenship or immigration documents have changed since you registered your child. Families with temporary residency (like work or study permits) can still qualify for public schooling but we need a copy of your current permit or proof that you have applied for an extension.
- Other important information. Update any medical concerns, emergency contacts or other notes that affect your child's care.

You can write changes directly on the form and return it to the school with your child by Friday, September 18th. Our staff are here to help and welcome your questions. We want you to know that updating your information will not cause your child to lose their place at school. Your information is used only for school Ministry reporting, communication, and safety.

Thank you for helping us keep our records accurate. Together, we can make sure every student

Nikolas Kirincic
Principal, Sullivan Heights Secondary