FORGOT YOUR MYED PASSWORD?

STEP 1



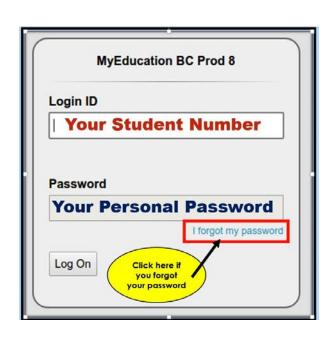
DO NOT USE YOUR CELL PHONE!



USE A COMPUTER!

STEP 2

- 1. GO TO MYED BC
- 2. LOGIN ID YOUR STUDENT NUMBER
- 3. CLICK "I FORGOT MY PASSWORD".
- 4. MYED WILL EMAIL YOU A NEW TEMPORARY PASSWORD



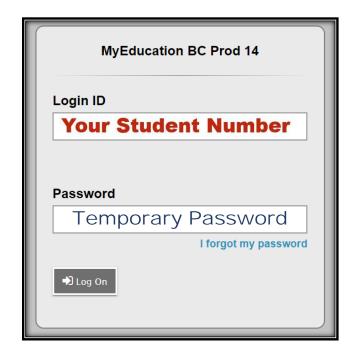
STEP 3

- 1. LOGIN TO YOUR SURREYSCHOOLS.CA EMAIL (SAME USERNAME & PASSWORD YOU USE FOR FRESHGRADE AND TO LOG ON TO A SCHOOL COMPUTER)
- 2. YOU WILL SEE AN EMAIL FROM MYED BC
- THIS EMAIL WILL HAVE YOUR TEMPORARY PASSWORD.



STEP 4

- 1. GO TO MYED BC
- 2. YOUR LOGIN ID IS YOUR STUDENT NUMBER
- 3. TYPE IN YOUR NEW TEMPORARY PASSWORD SLOWLY!



STEP 5

- 1. MYED WILL ASK YOU TO CHOOSE A NEW PASSWORD
- 2. READ EXACTLY HOW MYED WANTS YOU TO PUT IN YOUR NEW PASSWORD!
- 3. SLOWLY TYPE IN YOUR NEW PASSWORD!
- 4. WRITE YOUR NEW PASSWORD DOWN & KEEP IN A SAFE PLACE!

Criteria to reset a new Password must be followed:

- 8 minimum, 14 maximum characters
- 1 capital letter, 1 lowercase letter
- 1 number
- 1 special symbol or character: # or \$ or ! or @
- Your password cannot contain, first name, middle name, last name, date of birth, personal id or sequential letters or numbers
- Samples of acceptable password: Jan2017\$/Snow999!/Welcome1\$