



Sullivan Heights Secondary – PAC

(Parent Advisory Council)

6248-144 Street

Surrey, B.C. V3X 1A1

Parent Advisory Committee (PAC) Meeting Minutes

Monday September 27, 2021

7 pm - Via Zoom / Virtual

INTRODUCTIONS & WELCOME

PAC Executive:

Darrin Winning - PAC President

Avinash Maniram - Treasurer

Tanya Snow - Secretary

VP - this position is vacant - please submit nominations to secretary@sullivanstarspac.ca

Parents:

22 additional parents in attendance - meeting recorded.

Staff:

David Baldasso - Principal

Principal's Report

- **Please see the attached report.**

TREASURER REPORT

The PAC has 3 sources of Revenues that we are responsible for:

1. Community Gaming Funds: Funded each year based on the head count; generally around \$20/head. Current gaming balance: \$ 15,572
2. PAC (in trust at District): Legacy funds held at the district - we draw down on these funds as required for special requests, once these funds are gone, the account will close.
Current Balance: \$4450
3. Sullivan PAC: Funded generally from parent contributions - we send out a request for a \$20 donation from parents to add to the pool of resources. Current balance: \$1912

We are looking for volunteers to join a committee to make decisions on how to disburse future funds - the following parents have put their name forward and will be contacted by the executive: Shareen / Jill / Harneet / Jaime / Amy / Stacey - thank you for volunteering!

See attached treasurers reports.



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COMMITTEE REPORTS

DPAC - at the District Level - Reps - Kirsty E & Margaret E: Kirsty & Margaret attending DPAC Wednesday, will report next meeting

For More Info: www.Surreydpac.ca

Dry Grad - Headed by Carmen Attera this year. More information to come.

NEW BUSINESS:

1. PAC Executive Elections to be held in November Meeting, Looking for Nominations at October Meeting. Available Roles
 - Executive - President/Chair
 - Executive - Vice President/Chair (Ideally transition into the President role next year or year after)
 - Executive - Treasurer (Ideally to spend a transition year with current Treasurer)
 - Executive - Secretary
 - Member at Large - DPAC Representative
 - Member at Large - Dry Grad Representative
2. Parent Teacher Conference Date - (Oct 21 is the one upcoming)
3. Annual meeting schedule - we meet most months throughout the school year except December, March & June.

OPEN QUESTIONS TO PRINCIPAL:

Q. Photo Retakes - how does that work?

A. Students will be called down from their classes on the photo retake day.

Q. With the pilot on the single term grade reporting, how does the marking in terms of Pass/Fail still happen?

A. This is still in the works, but the goal is to communicate with parents as the student goes along, and the focus is on the active learning as they go along. At the grade 8&9 level the school is not really reporting a letter grade.

Q. What does a student do if they missed club day or didn't realize it was happening?

A. Ms. Becker & Ms. Khan (both on the 2nd floor) can help out if club day was missed.

Meeting Adjourned @ 7:40 pm.

Next meeting (VIA ZOOM @ 7pm): October 25

Principal's Report – PAC Meeting October 26, 2020

Important Dates

- October 1st – Orange Shirt Day
- October 5th – Teacher Appreciation Day
- October 5th – Photo Re-take Day
- October 11th – Thanksgiving (No School)
- October 14th – Grade 11&12 Post-Secondary Planning Assemblies
- October 21st – Early Dismissal – P/T Conferences (more to come on this)
- October 22nd – Non-Instructional Day
- October 25th – Flex Day – Early Dismissal

Bell Schedules – Three Different Schedules

1. Regular Extended Day Schedule (7:55 am to 3:38 pm)
 2. Communicating Student Learning Schedule (4 days/year – 7:55 am to 2:23 pm)
 3. Flex Day Schedule (8 Mondays – 7:55 am to 3:11 pm)
- These schedules should now be posted on our website
 - District mandated days for Communicating Student Learning
 - Flex Days to accommodate our Staff Meetings

Construction Update

- Completion date is March 2022
- Unsure about occupancy at that time – deficiencies, etc
- Challenges are being addressed but we will be on an Extended Day for the remainder of this year

Single Term Reporting

- Pilot for some of our teachers who are looking at a more skills-based form of assessment
- More similar to an Elementary type of report card
- Grade 8 & 9 only
- Based on the assessment of competencies/skills
- Proficiency scale NOT numerical based

School Updates – Extra-curricular activities

- Clubs Day – Friday, September 24 – huge success
- Athletics has begun – soccer, football, cross-country, volleyball
- Drama/Dance – look forward to putting on shows – not for the public yet



OVERVIEW OF BANK ACCOUNTS – GAMING ACCOUNT

- Funding provided through BC Community Gaming Grants
- Allocation is based on the number of students enrolled at the school
- Amount varies between \$20 and \$25 per student – typically \$20
 - Typical Gaming Grant is approximately \$30,000 to \$32,000
- Strict rules regarding allowable uses for funds
 - Focus is on extra-curricular activities (e.g. funding for clubs, scholarships, uniforms, field trips, school beautification projects, prizes for competitions, conference attendance, music festival participation, emergency/safety/earthquake supplies etc.)
 - Cannot be used for anything curriculum related (e.g. textbooks, instructional materials, tablets, smart boards, staff training etc.)
 - Cannot be used for repairs/upgrades to infrastructure
- Must file reports annually with Community Gaming Grants detailing each expenditure from the grant



OVERVIEW OF BANK ACCOUNTS – PAC ACCOUNT

- Funded each year by contributions from parents
 - Annual request for \$20 per student
 - Typical amount raised = \$600 (vs \$30,000 potentially)
 - Also includes contribution from Surrey Schools (\$391 in 2020/21)
 - Used to cover requests not reimbursable from Gaming Account (e.g. Band equipment, supplies for Foods, multi-media equipment for Dance program)
 - Used to cover PAC expenses for BCCPAC and other registrations if required

OVERVIEW OF ACCOUNTS – DISTRICT HELD PAC ACCOUNT



- Legacy account from initial parent-led fundraising programs
- Amounts are held in-trust by the School District
- Eligible uses are the same as the PAC Account
 - i.e. Anything not eligible for Gaming Account funds
- Gradually drawn down over time
- Once exhausted, the account will be closed



Sullivan Heights Secondary School PAC

Treasurer's Report at: September 27, 2021

PAC Account: \$ 1,886.87
 PAC Account held on behalf of Sullivan by the District: \$ 4,449.72
 Gaming Grant Account** \$ 15,541.50

Notes:

1. **Includes return of \$6,000 allocation to 2019/20 Dry Grad which was not used.

2020/21 Statistics:

	Amounts Available	Amounts Requested	Allocated	Disbursed	Balance*	Left to Disburse
Gaming	\$ 44,762	\$ 36,481	\$ 35,981	\$ 29,220	\$ 15,542	\$ 6,761
District PAC	\$ 5,650		\$ 1,200	\$ 1,200	\$ 4,450	\$ -
PAC Account	\$ 5,930		\$ 4,801	\$ 4,018	\$ 1,912	\$ 783
Total PAC	\$ 11,580	\$ 11,001	\$ 6,001	\$ 5,218	\$ 6,362	\$ 783
Totals	\$ 56,341	\$ 47,482	\$ 41,982	\$ 34,438	\$ 21,903	\$ 7,544

*Excludes banking service fees on the PAC Account.