



Sullivan Heights Secondary – PAC

(Parent Advisory Council)

6248-144 Street

Surrey, B.C. V3X 1A1

Parent Advisory Committee (PAC) Meeting Minutes

Monday Nov 24, 2025

7 pm School Library

INTRODUCTIONS & WELCOME

PAC Executive:

President- Delicia O'Neil

Vice President- Sophia DeBoer

Treasurer- Beth Cameron

Secretary- Mandeep Dhaliwal (absent)

DPAC Representative - Carrie Newman

Dry Grad Rep- Amy Lucrezi (absent)

Parents:

**** parents attending in person at the school (*Sophia Deboer, Delicia O'Neil, Beth Cameron, Andrea Phillips, Erica Ellis-Marsden , Grace Veniegas, Carrie Newman*)**

INTRODUCTION

PAC Executive, parents introduced themselves. Delicia O'Neil chaired the meeting.

PAC hosts 5-6 meetings/year.

Staff:

Mr. Nik Kirincic - Principal

PRINCIPAL's REPORT

Highlights

1. Formal report cards issued last week
2. Take your kids to work day (Grade 9) was in Nov
3. Winter sports underway- Boys basketball
4. Post-secondary information day (grade 11, 12 on different days. 17 schools were here
5. Indigenous Veterans Day and Remembrance Day-an incredible service by the students (cadets, music, language program)
6. Decorathon happened-winter decorations all around the school. Job well done by the student council group.
7. In December the Snowball dance Nov 26; next week is the Grade 12 formal (off-site at the Mirage). *Students have to be dropped off and picked up by an adult.*



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8. Grade 9 immunizations are next week (note 14 year old students can be consenting minors for the purposes of immunization)
9. Course catalog may be published online before the winter break. For students in grade 11/12 they can access EducationPlanner BC and search requirements for various career options.
10. Winter spirit week last week before break
11. Provincial assessments were cancelled in Nov due to BCGEU strike; the one in January will be extended into the semester completion days (literacy 10 and 12)

School Updates

1. Community safety incident last week. Pepper spray incident at a business across the street. Many involved are students here (not a random target). Student access to weapons is concerning (continues to be concerning)
2. Course requests for 2026_7 starts day after school returns in January. Info sessions, etc start the beginning of January. Important to note that classes do fill up so the earlier they decide the better chance they get the courses they want. Ultimately, March is final deadline for selection but may not be guaranteed

TREASURER REPORT

1. SHSS PAC receives funds from 2 sources-the BC Gaming Grant (\$20/student projected from previous school year) and the requested \$20/ student donation from parents/guardians.
 - a. The PAC was successful in obtaining the BC Gaming grant for the 2025_26 school year, and the money has been deposited to the account. The gaming funds have strict rules on what they can be used for (extra-curricular only to the benefit of students) and we have to ensure we adhere to these rules.
 - b. Parent donations are \$1129.20 as of Nov 24.
2. Each year, the teachers and clubs submit requests for funding to the PAC. The requests and allocations were approved at the last PAC meeting. Fortunately, we had sufficient funds to provide some funding for all requests this year and reimbursement requests have started coming in.
3. Current account balances are as follows- Gaming fund **\$69964.08**; PAC fund **\$5508.96**; and we also manage the Dry Grad fund **\$7641.22**.

If you haven't made a \$20 contribution yet, please consider doing so to enable further support of school activities. This is the only fundraising the PAC does.



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Etransfers can be sent to treasurer@sullivanstarspac.ca

OR leave cash or cheque in the office labelled for PAC (cheque made out to Sullivan Heights Secondary PAC)

COMMITTEE REPORTS

DPAC - at the District Level – Carrie Newman

For More Info about DPAC: www.Surreydpac.ca

1. Meeting on Wed Nov 26.
2. In February they will be hosting an info session on various topics PAC101, finance, etc. Tools for strengthening PAC leadership. Carrie may attend as SHSS PAC rep or perhaps as a volunteer for the event.

DRY GRAD

1. Friday May 29 at the Rec Room in Burnaby.
2. Several fundraisers on-going:

Neufeld Farms (deadline to order Nov 30)

<https://app.neufeldfarms.ca/fundraising/2025-sullivan-heights-secondary-dry-grad-2026/ref/em>

Fundscrip gift card purchase (deadline for Christmas delivery Dec 5)



Return-It

SCAN HERE



3. Also requests for donations from local businesses has been on-going. To date Triple O's has provided gift cards.



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ONGOING BUSINESS:

1. No additional discussion

NEW BUSINESS:

1. New PAC Executive Members
 - a. PAC executive in need of new PAC Secretary. Unfortunately, the other candidate is busy with work and Mandeep also unable to commit to this position any longer. If anyone is interested please let the PAC executive know.
 - i. Erica Ellis-Madsen has volunteered to be the Secretary for the PAC and will take over at the Jan 19 PAC meeting.
 - b. A few positions will be requiring new executive membership after 2026/7 school year as students of current members graduate (eg. Treasurer and Vice President). Need to start thinking about filling those positions in the near future.

OPEN QUESTIONS:

1. Are teachers evaluated?

Formally, 1st year teachers and/or any teachers new to the role. May be situations where an evaluation may occur on a formal basis.

If parent/student concerns an informal assessment may be done. Initially better to speak with teacher or staff member, and then speak with administration.

Meeting Adjourned @ 7:54pm.

Upcoming meetings for the Year: (IN PERSON @ Sullivan Heights Secondary School in the Library at 7pm):

Jan 19

Feb 23

April 27

June 1