



October 5th, 2021

Dear Parent or Guardian,

As part of our Career Education 9 curriculum, your son or daughter is being asked to participate in the National **Take Our Kids to Work Day**, on Wednesday, November 3, 2021.

We hope that every parent or guardian of a Grade 9 student will allow their son or daughter to accompany them to work on this day. If you are not able to host your son or daughter at your workplace, we hope you will assist in arranging an alternate placement with another adult, such as an aunt or uncle, other relative or friend, etc.

The experience will give your son or daughter several opportunities:

- To observe the workplace by job shadowing an adult
- To gain respect for the contributions people make to the workplace
- To strengthen the bonds among parents, students and the community
- To discover, in a practical way, the links between education and their own futures

This is strictly an observational experience. **AT NO TIME WILL STUDENTS ENGAGE IN HANDS-ON ACTIVITY WHILE ON THE WORKSITE.**

If you are unable to have your son or daughter observe at your workplace, please have a close relative or friend act as a workplace sponsor. We also encourage students and their parents to network to help find a placement that is an area of interest to the student.

Here are some pointers for getting started in the process of securing a placement or host site for the day:

- Talk with your supervisor, employer, or union representative. Tell him or her that your child will come to work on the national *Take Our Kids to Work Day* which occurs on Wednesday, November 3, 2021. Be sure to inform the supervisor or employer that this educational experience is an observational experience only. **AT NO TIME WILL STUDENTS ENGAGE IN HANDS-ON ACTIVITY WHILE ON THE WORKSITE.**
- Invite your Grade 9 child to accompany you to work for the day. Explain that you want him or her to see where you work, meet the people you work with, and see the kinds of jobs available in your workplace.
- Talk to your co-workers; perhaps they will be interested in helping or will sponsor a friend of your son or daughter.
- If you do not have a workplace that is suitable for an experience like this, ask a relative or friend to take your child to work for a day. Perhaps you know someone who works in the field that your child is interested in and who would host him or her for one day.
- Talk to your child about work. Tell him or her how you prepared for the job you have today. Discuss the demands and the rewards of your job and answer questions that your child may have about your job.

Accompanying this letter is an information page from the Learning Partnership who supports the Take Our Kids to Work Day program across Canada and a permission form for the day.

Your child will need to complete the **Take Our Kids to Work** permission form by **Wednesday October 27, 2021**. Please take the time to fill this out with your son/daughter and return it to the CAREER CENTRE.

If students do not participate in this activity, they are expected to attend school that day and MUST indicate this on the permission form.

Thank you for your support in this very worthwhile experience.

Ms. Mark & Ms. Rogerson

GRADE 9 Career Education

WELCOME, Students and Parents

Take Our Kids to Work 2021 will be unlike any other!

Launched in 1994 by The Learning Partnership, Take Our Kids To Work Day (TOKTW) is an experiential learning opportunity for Grade 9 and Secondary III (Quebec) students across Canada offering them the chance to see the world of work firsthand, explore a variety of careers and sectors, and look at what skills are important to thrive in the world of work.

This year, on Wednesday, November 3rd, students, their parents, educators, schools and workplaces will have access to a diverse range of options including pre-recorded and live virtual content to supplement the exciting learning experiences being made available by employers across Canada.

There are more ways than ever for everyone to take part in this exciting day!

Some of the possibilities:

1. Students can participate in Take Our Kids To Work Day hosted by the employer of a parent or another responsible adult for an in-person experience at the job site.
2. Students can participate through a virtual Take Our Kids To Work Day event hosted by their parent's employer in a virtual format.
3. Students who come to school participate through a virtual Take Our Kids To Work Day, with access to videos from The Learning Partnership and other career awareness videos available during the school day. An assignment will be posted on Teams.

If you have any questions about TOKTW Day 2021, please contact Ms. Mark in the Career Centre at Sullivan Heights Secondary School or email mark_j@surreyschools.ca.

Career Development Facilitators
Ms. J. Mark
Ms. S. Rogerson
Sullivan Heights Career Centre

takeourkidstowork.ca
#KidstoWork

TAKE OUR
KIDS TO
WORK 2021



PRESENTED BY
Future Launch

Take Our Kids to Work Day™ Parent/Guardian Consent Form

To be completed and signed by a parent or guardian and student, then returned to the school

CAREER CENTRE by October 27, 2021

To the Parent/Guardian: Your child has the right and responsibility to have a safe and educational workplace visit. Health and Safety education is an important element of this program. Review this form with your child and sign below. If you have additional questions about safety, contact the school or the workplace.

Student's name: Period 2 Teacher's name:.....

My child has my permission to participate in this program.

- My child may be photographed, interviewed or videotaped on Take Our Kids To Work Day by the workplace or by The Learning Partnership for the purpose of promotion, advertising and public relations purposes related to Take Our Kids to Work Day.
- The workplace is aware that my child will be visiting on Wednesday, November 3, 2021, between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire.

Parent's name: Workplace name:

Telephone:.....

Address:.....

OR

My child will accompany a: (check one)

- relative
- friend
- community host

Contact's name: Telephone:.....

Workplace name:

- A colleague at my workplace would be willing to host another student in need of a placement.

Colleague's name: Telephone:.....

OR

My child will attend their normal school schedule _____ (indicate with an X) and sign below

Elements of risk

All experiential learning programs, such as field trips, cooperative education, job shadowing and Take Our Kids to Work participation, involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the school board, or the host employer. By allowing your child to take part in this activity, you are accepting the risk that your child may be injured.

I understand that there are risks associated with my child visiting a workplace and I have reviewed the elements of risks with my child.

Parent/Guardian signature: Date:

Student signature: Date:

To learn more about Take Our Kids to Work Day, please visit takeourkidstowork.ca. Take Our Kids to Work™ is a trademark of The Learning Partnership and may be used with permission only.