

October 20th, 2025

Dear Parent or Guardian,

As part of our Career Education 9 curriculum, your child is being asked to participate in the National **Take Our Kids to Work Day**, on Wednesday, November 5th, 2025.

We hope that every parent or guardian of a Grade 9 student will allow their child to accompany them to work on this day. If you are not able to host your child at your workplace, we hope you will assist in arranging an alternate placement with another adult, such as an aunt or uncle, other relative or friend, etc.

The experience will give your child several opportunities:

- To observe the workplace by job shadowing an adult
- To gain respect for the contributions people make to the workplace
- To strengthen the bonds among parents, students and the community
- To discover, in a practical way, the links between education and their own futures

This is strictly an observational experience. AT NO TIME WILL STUDENTS ENGAGE IN HANDS-ON ACTIVITY WHILE ON THE WORKSITE.

If you are unable to have your child observe at your workplace, please have a close relative or friend act as a workplace sponsor. We also encourage students and their parents to network to help find a placement that is an area of interest to the student.

Here are some pointers for getting started in the process of securing a placement or host site for the day:

- Talk with your supervisor, employer, or union representative. Tell them that your child will come to work on the national *Take Our Kids to Work Day*, which occurs on Wednesday, November 5th, 2025. Be sure to inform the supervisor or employer that this educational experience is an observational experience only. **AT NO TIME WILL STUDENTS ENGAGE IN HANDS-ON ACTIVITY WHILE ON THE WORKSITE.**
- Invite your Grade 9 child to accompany you to work for the day. Explain that you want them to see where you work, meet the people you work with, and see the kinds of jobs available in your workplace.
- Talk to your co-workers; perhaps they are interested in helping or to sponsor your child's friend.
- If you do not have a workplace that is suitable for an experience like this, ask a relative or friend to take your child to work for a day. Perhaps you know someone who works in the field that your child is interested in and who would host them for one day.
- Talk to your child about work. Tell them how you prepared for the job you have today. Discuss the demands and the rewards of your job and answer questions that your child may have about your job.

Accompanying this letter is a permission form for the day.

Your child will need to complete the *Take Our Kids to Work* permission form by Wednesday, October 29th, 2025. Please take the time to fill this out with your child and return it to their Block B teacher.

If students do not participate in this activity, they are expected to attend school that day and MUST indicate this on the permission form.

If you have any questions about TOKTW Day 2025, please contact Taylor Clift at Ecole Salish Secondary School at clift_t@surreyschools.ca.

Thank you for your support in this very worthwhile experience.

Take Our Kids to Work Day™ Parent/Guardian Consent Form

To be completed and signed by a parent or guardian and student, then returned to the school:

BLOCK B Teacher by Wednesday October 29th 2025

To the Parent/Guardian: Your child has the right and responsibility to have a safe and educational workplace visit. Health and Safety education is an important element of this program. Review this form with your child and sign below. If you have additional questions about safety, contact the school or the workplace.

Student's name: Block B Teacher's name:.....

My child has my permission to participate in this program.

My child may be photographed, interviewed or videotaped on Take Our Kids To Work Day by the workplace or by the Surrey School District for the purpose of promotion, advertising and public relations purposes related to Take Our Kids to Work Day.

The workplace is aware that my child will be visiting on Wednesday, November 5th, 2025, between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire.

Parent's name: Workplace name:.....

Telephone:

Address:

OR

My child **will** accompany a: (check one)

relative friend community host

Contact's name: Telephone:

Workplace name:

A colleague at my workplace would be willing to host another student in need of a placement.

Colleague's name: Telephone:.....

OR My child will attend their normal school schedule ____ (indicate with an X) and sign below

Elements of risk:

All experiential learning programs, such as field trips, cooperative education, job shadowing and Take Our Kids to Work participation, involve certain elements of risk. Injuries or exposure to communicable diseases, may occur while participating in this activity without any fault of the student, the school board, or the host employer. By allowing your child to take part in this activity, you are accepting the risk that your child may be injured or exposed to a communicable disease, such as COVID-19 or influenza.

I understand that there are risks associated with my child visiting a workplace and I have reviewed the elements of risks with my child.

Parent/Guardian signature: Date:

Student signature: Date: