

## USE OF PRIVATELY OWNED PERSONAL COMPUTING DEVICES

## Background

School District No. 36 (Surrey) and Woodland Park Elementary recognizes and authorizes the use of privately owned personal computers within the school's communications network. Computer owners agree to:

- Adhere fully to the SD36 Acceptable Use Policy and that computer and network usage will also be governed by school and classroom rules and expectations
- Strictly ensure that software install on their privately owned computer(s) are licensed for their use
- Give their computer a machine name acceptable to the School District

SD36 and Woodland Park Elementary are not responsible for:

- Repair of privately owned computers (hardware or software)
- Compatibility problems with its networks, computers, and software
- Network connectivity problems
- Theft of or damage to privately owned computers, software, or data
- Providing licenses for software used on privately owned computers

## Procedures

Process for Staff/Student being able to connect their privately owned computer to the SD36 network:

- 1. Staff/Student fills out the Registration Form and submits it to the educator responsible for the process (for students) or Supervisor (for employees)
- 2. Computer can then connect to SD36 network.