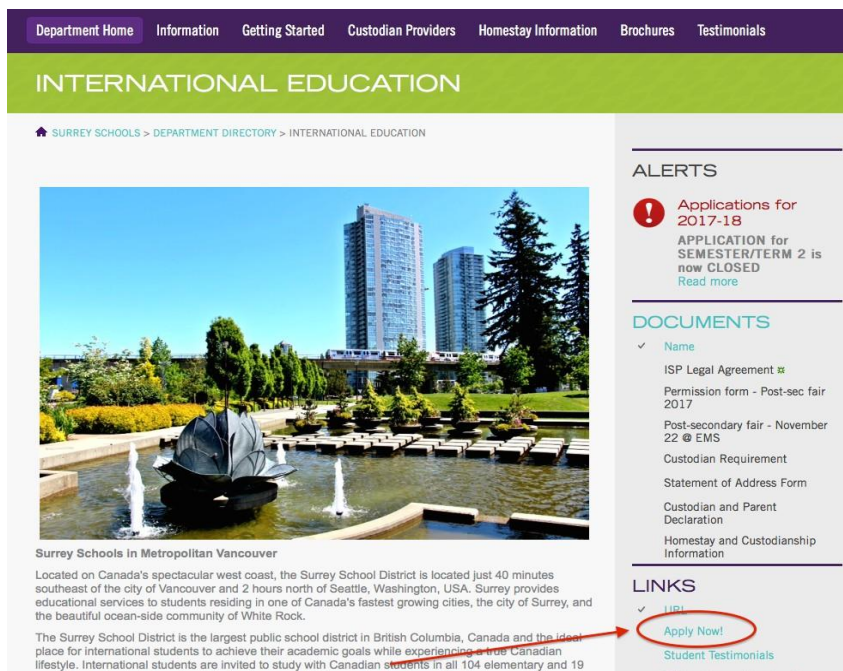


1. How do I access Surrey's online application?

Either go to Surrey's website and click on **Apply Now!** or follow this link:

<https://mytruenorth.ca/appindex.php?db=surrey>



2. If I am a registered agent for Surrey, how do I sign in?

Click on "Agent Portal":

Email: enter your email address

Password: enter the temporary password assigned to you

* If you require your password to be reset, please contact us at internationaleled@surreyschools.ca.

Secure Agent Portal - Surrey Schools

APPLICATION for SEMESTER/TERM 2 is now CLOSED

Please be advised that all schools (Grade K-12) are at capacity and closed to applications for 2017-18 School Year.
There is no waiting list and no spaces are expected to become available.

Applications for September 2018 will commence February 15, 2018.

Before you begin, please review the [Online Application Instructions](#).

Email: * your email address here

Password: *

☒ REMEMBER MY EMAIL

[Reset Password](#)

[Portal Home](#)

3. What if I am not an agent, but a family member or friend submitting the application?

Click on "Parent Portal", then you will need to click on '**Create An Account**'.

Note that once you create an account, you must check your email for a message that will provide a **link to verify your account**. Then you must log-in to submit an application.



International Education Department
14033 92 Avenue, Surrey, BC V3V 0B7
Phone: 604.595.6168 Fax: 604.595.6169
E-mail: internationaleled@surreyschools.ca
www.StudyinSurrey.ca

Secure Family Portal - Surrey Schools

APPLICATION for SEMESTER/TERM 2 is now CLOSED

Please be advised that all schools (Grade K-12) are at capacity and closed to applications for 2017-18 School Year.
There is no waiting list and no spaces are expected to become available.

Applications for September 2018 will commence February 15, 2018.

Before you begin, please review the [Online Application Instructions](#).

Email: * your email address here
Password: *
☐ REMEMBER MY EMAIL
[? Reset Password](#)
[Create Account](#)
[Portal Home](#)

4. How do I submit a new application?

Once you log-in to your account, you will see this screen. To submit a new application, click on 'Create New Application':

Home Application Invoices Account Signed in as Angela Olson, ABC123 International Student Consulting Inc.

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Home


Welcome to the Secure Agent Portal for Surrey Schools

[? Application Instructions](#) (before you begin)
[Create New Application](#)
[View Applications](#)
[View Invoices](#)

5. How can I be better prepared to submit my application?

Read our **Online Application Instructions** to better understand Surrey's requirements and procedures: <https://mytruenorth.ca/apptips.php?db=surrey>

[Home](#) [Application](#) [Invoices](#) [Account](#) Signed In as Angela Olson, ABC123 International Student Consulting Inc.



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[Application](#) > [Application Instructions](#)

Online Application Instructions - Surrey Schools

Frequently Asked Questions About Surrey's Online Application

What are the minimum academic and age requirements to apply?

- The applicant must have an average of 70% or better in all classes based on the last two years of transcripts.
- If the applicant is coming with the intention to graduate, he or she must be born in the year 2001 or later.
- If the applicant is applying for Kindergarten, he or she must be born in the year 2013.
- Students in grade 5 or younger must live with a parent.

What are the English language requirements for applicants?

All applicants are expected to come with conversational English and be able to understand teacher instructions. While Surrey does not ask for IELTS or TOEFL scores, there is a minimum level of language expected for the student to be successful in grades 10 and 11:

- For students applying to grade 10, the minimum level IELTS score is 3 or TOEFL score is 30-40 which equate to a 'Low-Developing' 12.1-13.5 score in Surrey.
- For students applying to grade 11, the minimum level IELTS score is 4 or TOEFL score is 41-52 which equate to a 'Developing' 13.6-15.2 score in Surrey

Please ensure that you carefully review the ISP Legal Agreement as it pertains to minimum language requirements.

6. What documents are required to submit my application?

1. **Transcripts:** most recent two years of report cards (*plus current year if available*)
2. **ISP Legal Agreement:** all seven (7) pages of the signed agreement must be uploaded
3. **Passport:** copy of the picture page or copy of birth certificate

You can only upload one single file per item as PDF or JPEG and the files must be less than 5MB.

[Application](#) > [View Applications](#) > [Edit Application](#)

This application must be completed within 7 days.

All fields with * are required.

Section 8 of 8 - Admission Documents

Required documents

In order to submit an application, the three documents listed below are required. If you do not upload these documents into the online application system, you cannot complete the application process. If you do not submit a complete application within seven (7) days, the partial application will be automatically deleted.

DOCUMENTS REQUIRED TO COMPLETE APPLICATION

#1. International Student Program Legal Agreement. Both the parent and student applicant must sign our legal agreement. Before starting the application process, please download the [ISP Legal Agreement](#) document from our website and have it **initialed by the parent on Pages 5 & 6 and signed & dated by the parent and student on Page 7**, and scanned as a PDF or JPEG file only. **All seven (7) pages of the initialed and signed agreement must be uploaded for the application to be processed.**

#2. Transcripts or report cards. You must provide transcripts for the last 2 completed years of school, *plus* the most recent mid-term report (if available). **All transcripts must be translated into English.** They must be in PDF or JPEG files only, and less than 5MB in size. You will only be able to upload one document, so please ensure all pages of the records of grades are scanned as a single document.

#3. Passport photo page or Birth Certificate

This copy must be in PDF or JPEG files only, and less than 5MB in size. You will only able to upload one document, so please ensure you have only scanned a single document.

7. How can I tell the status of my submitted applications?

Ensure you are logged in and then you can see what stage of the application process your applications are in.

Submitted = your application has been received by Surrey

Reviewed = the application has been reviewed to ensure it is complete

Approved = your application has been approved and you will be receiving a Confirmation of Acceptance letter within 5 business days with instructions of what to do next

Home Application Account Signed in as Angela Olson, ABC123 International Student

Surrey Schools
LEADERSHIP IN LEARNING

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Application > View Applications

+ Create New Application

Details	Last Name	First Name	Status	Created	Remove
	Simpson	Teresa	Reviewed FEB 5, 2016	Feb 5, 2016	
	Jones	Cynthia	Submitted FEB 5, 2016	Feb 5, 2016	
	Davison	Jeff	Approved FEB 5, 2016	Feb 5, 2016	

8. What happens if I submit an application prior to 12:00am PST on January 25, 2019?

You will not be able to choose a program start date and the application **will not be processed**. Please note that Surrey no longer accepts paper applications.

Application > View Applications > Edit Application

This application must be completed within 7 days.

All fields with * are required.

Section 4 of 8 - Start Date and Grade

Program Start Date:

Current Grade: WHAT GRADE ARE YOU IN NOW?

Requested Grade: * WHICH GRADE IS PROPER FOR YOU?

Is your plan to come to * graduate in Surrey?:


Length of Program: * PLEASE CHOOSE THE PROGRAM YOU ARE APPLYING FOR:

Years of English Study: * HOW LONG HAVE YOU STUDIED ENGLISH?

9. Can I start an application and finish later?

Yes! You can stop your application and log back in to complete it at another time, however, note that **once you start an application, you only have 7 days to complete it.**

[Home](#) [Application](#) [Account](#) Signed in as Angela Olson, ABC123 International Student Consulting Inc.

 **Surrey Schools**
LEADERSHIP IN LEARNING

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[Application](#) > View Applications[+ Create New Application](#)

If you have any questions, please do not hesitate to contact us at:



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