



T.E. SCOTT ELEMENTARY

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Together, we inspire learners today and prepare them for tomorrow's world

May 28, 2020

Dear Parents/Guardians,

Thank you for your patience as we work through our plans to welcome students back to in class learning. Please read through the following important information regarding our plans for the week of June 1st. We are looking forward to seeing our students!

Schedules for Returning Students

Students who have indicated that they are returning will attend on a part time basis. Your child's teacher will be in touch by Friday to let you know which days they can attend. Our regular bell schedule will be in effect. Students will enter the school at 8:35 and school will end at 2:30.

School Supplies, Library Books and iPads

To prevent the spread of COVID 19, students will not be able to share supplies and learning materials. Students will be able to access their supplies that are stored at school and may wish to bring supplies from home. Students who have indicated that they will not be returning will be contacted in the coming weeks to schedule a time to pick up their school supplies, return their library books and return any other loaned items (including iPads if borrowed).

Students Only Please!

Consistent with direction from the Provincial Health Officer, access to the school is restricted to staff and students only. Parents will be required to remain outside the school. All staff meetings with parents will be done remotely. If you have a special request to enter the building, please contact the office prior to doing so. Please phone the school if students are arriving late so that they can be let in.

Students must bring a **packed lunch, snack** and **water bottle** to school as we will not be able to accommodate lunch drop-offs.

Where Do We Pick Up and Drop Off Our Students?

All students will assemble on the gravel field by grade level prior to the start of school. Staff will be outside to facilitate social distancing. At 8:35, teachers will lead students into the school to begin the school day. At the end of the day (2:30), students will be dismissed at the gravel field. If you will be late please contact the school.

Only students who have indicated (via our survey or contacting our office) that they are returning may attend school. If you would like for your children to attend and have not already indicated this please contact the school office.

Illness Screening Before Coming to School

Parents are expected to screen their child(ren) for symptoms of illness daily. Students must not be sent to school if experiencing cold, flu or COVID-19-like symptoms, even mild ones.

Symptoms include: fever, chills, cough, shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches, fatigue or loss of appetite. Any child who presents with symptoms of illness must be picked up immediately and will be asked to remain in a supervised illness isolation room until they are picked up.

School Playground

Our school playground has now been reopened for use for our attending students during the school day. We ask that those students who elected to not return to in-school instruction not be on the school grounds during the school day.

Health and Safety Measures

In addition to the density targets, increased health and safety measures, as defined by the Provincial COVID-19 Health and Safety Guidelines for K-12 Settings, will be put in place to reduce the risk of COVID-19 transmission.

Some of the measures that will take place include:

- students will have designated desks and will need to use their own supplies
- student work areas will be separated to maintain two metres physical distance
- the flow of people in hallways and bathrooms will be managed to minimize contact and maintain physical distance
- entry into the school at the start of the day, after recess and after lunch times may be changed to allow for physical distancing
- students will be prevented from gathering in hallways or other common areas
- cleaning of high-touch surfaces like door knobs, toilet seats, keyboards and desks will occur regularly, and school buildings will be cleaned at least once a day
- students, educators and staff will be required to wash their hands upon entering school and throughout the day
- the school is well-stocked with hand sanitizer and cleaning supplies
- there will be increased outside time but no physical contact sports

- children will not be permitted to share food or personal items like phones, pens or pencils
- please ensure your children bring a packed lunch and sufficient water for the day
- there will be regular verbal reminders for children to minimize physical contact with their friends
- health and safety signage to remind children and staff to wash their hands, maintain physical distancing and practice appropriate respiratory etiquette will be displayed throughout the school
- staff will be required to stay home if they have symptoms of a common cold, influenza, COVID-19 or any other infectious disease
- parents will be asked to assess their children daily and to keep them home if they feel ill or have any symptoms of a common cold, influenza, COVID-19 or any other infectious disease
- if any student or staff member has even mild symptoms, arrangements will be made for that person to be returned home
- consistent with direction from the Provincial Health Officer, access to the school is restricted to staff and students only. Parents will be required to remain outside the school.
- as per the Provincial Health Officer's guidance, there is no need for staff or students to wear Personal Protective Equipment (PPE). For those who choose to wear their own equipment, such as masks, their choice will be respected
- Please note: School districts follow the direction of the Provincial Health Officer. If new guidance is issued in the coming days and weeks, there may be additions or changes to the above measures.

Thank you for helping us keep our school community safe. We look forward to seeing you on Monday, June 1, 2020.

Mr. D. Russell, Principal and Mr. B. Newbold, Vice Principal