

# WOODLAND PARK ELEMENTARY

## CODE OF CONDUCT

### STATEMENT OF PURPOSE

Woodland Park's Code of Conduct is designed to provide guidelines for appropriate student behaviour while under the jurisdiction of the school, or while at any school-sponsored function. We believe that all students have the right to learn in a safe, caring and orderly environment and will maintain an attitude that is cooperative, courteous and respectful. Our aim is to encourage students to reach their full potential and to become successful learners and responsible citizens.

### BEHAVIOUR EXPECTATIONS

Acceptable and unacceptable behaviour while at school, or attending school-related activities (both on and off school grounds) has an impact on the learning environment. There will be rising expectations of behaviour as students mature.

It is important to note that the acceptable and unacceptable behaviours that follow are not all-inclusive lists:

#### Acceptable Behaviour:

- Follow school safety rules, including gym and class
- Be respectful of yourself, others, school property and the environment
- Interact responsibly and respectfully with all others (students, staff, parents)
- Stay in designated areas of the school grounds
- Cooperate by listening to others and talking to find solutions (using WITS)
- Learn to the best of your ability
- Be supportive of others

#### Unacceptable Behaviour:

- Verbal or written threats, intimidation or harassment of others
- Making fun of/or belittling others
- Acting in dangerous ways towards peers or adults
- Fighting, kicking, throwing objects and/or physically harming others
- Unauthorized use of electronic devices on school property
- Littering or vandalizing school property
- Defiant behaviour, insolence

### SAFE AND CARING SCHOOLS

#### Are free from acts of:

- Bullying, cyberbullying, or harassment
- Threat and intimidation
- Violence in any form
- Abuse in any form (verbal, physical, sexual)
- Intolerance and discrimination in any form, (i.e. based on an individual or group's race, colour, ancestry, place of origin, political beliefs, religion, marital status, family status, physical or mental disability, age, sex, sexual preference, gender identity or expression)
- Retribution against a person who has reported incidents



### **Do not tolerate the presence of:**

- Theft or vandalism
- Banned Substances (alcohol, cigarettes, vapes, or drugs)
- Weapons or replica (toy) weapons or explosives (i.e. fireworks)
- Intruders or trespassers (all visitors must first report to the office)
- Inappropriate clothing or unacceptable slogans printed on clothing

### **Do not tolerate the misuse of:**

- Cyberspace, cell phones, electronic devices, computers. These devices are only to be used for education-related activities as directed by school staff
- Personal devices (school is not liable for loss, damage, or theft. Items should remain in a safe place)
- Recording of visual images for personal use

## **CONSEQUENCES**

Consequences will take into account a student's age, maturity and special needs (i.e. intellectual, physical, emotional or behavioural), and severity and frequency of actions. Consequences will be applied to unacceptable behaviour in accordance with the Surrey School District Safe and Caring Schools Disciplinary Guide. Consequences will focus on being restorative rather than punitive in nature. Depending on these and other factors, one or more of the following actions may be taken:

- Review of expectations and restorative action where possible
- Loss of privileges
- Parents informed
- Referral for counselling, behavioural support and/or School Based Team (SBT)
- Short term suspension up to 5 days (in school at the office, with CCW, or at home)
- Long term suspension over 5 days or referral to a district program
- Consultation with police and/or fire department
- Expulsion

## **NOTIFICATION**

**Woodland Park Elementary administration and staff have a responsibility to advise parties as follows:**

- Parents/guardians of student exhibiting major behavioural problem – every instance
- Parents/guardians of student on the receiving end of an incident – every instance
- Assistant Superintendent, Safe Schools and/or other District staff
- Ministerial agencies and/or School Liaison Officer (RCMP)

## **REFERENCES**

**This Elementary Code of Conduct has been structured to align with, and adhere to the standards outlined in:**

- The School Act 85 (1.1); 168 (2) (s.1); Provincial Standards Ministerial Order 276/07 (m276/07), effective October 17, 2007.
- BC Human Rights Code, as depicted in Surrey Schools Anti-Discrimination and Human Rights Policy No.10900; and Regulation No. 10900.1
- BC Ministry of Education: Safe, Caring and Orderly Schools, A Guide (November 2008) and Developing and Reviewing Code of Conduct: A Companion (August 2007), both found at <http://www.bced.gov.bc.ca/sco/>
- Surrey Schools – Safe and Caring School Handbook – policies, procedures and guidelines for schools found on <http://www.surreyschools.ca>
- Ministerial Order No.M 208: (a) a reference to each of the prohibited grounds of discrimination set out in section 7 (discriminatory publication) and section 8 (discrimination in accommodation, service and facility) of the Human Rights Code, RSBC 1996, c. 210;